

At the regular meeting of the Giles County Board of Supervisors on Wednesday, February 6, 2013, at 3:00 PM in the Giles County Administration Office, 315 North Main Street, Pearisburg, the following were present:

Barbara Hobbs	Chairman (Central District)
Scott Dunn	Vice Chair (Western District)
Richard McCoy	At-Large Supervisor
Larry Jay Williams	Eastern District
Paul "Chappy" Baker	At-Large Supervisor
Chris McKlarney	County Administrator
Richard Chidester	County Attorney
Susan Kidd	Board Secretary

## CALL TO ORDER/INVOCATION

Ms. Hobbs called the meeting to order. Mr. McKlarney offered the invocation and led the Pledge of Allegiance.

Ms. Hobbs invited anyone interested in speaking to the board to sign up and give the form to the secretary.

## APPROVAL OF MINUTES

*Mr. Baker moved to approve the minutes of January 9, 2013. Second by Mr. Dunn. Approved unanimously (5-0). Voting YES: Mr. Dunn, Mr. Williams, Ms. Hobbs, Mr. McCoy, Mr. Baker.*

## CONSTITUTIONAL OFFICERS

**Bobby Lilly, Commonwealth Attorney:** Mr. Lilly thanked the board and staff for progress on uncovering discrepancies in the Regional Jail billing. He took no credit but said it was just time and effort to look thru those records. His office is happy to make any information available that might be helpful in that effort. Ms. Hobbs said credit for a lot of that went to Ms. Kidd.

Mr. Lilly reported they had two grand juries in January. There was not a larger number but a problem with scheduling so the grand jury was asked to meet one morning to just do certified indictments. They then met another time for the direct indictments. Mr. Lilly said he would be back to the board in a few weeks to discuss doing more asset forfeiture. This deals primarily with drug cases. If they arrest someone and can prove assets were from the sale of drugs, they are allowed to seize those assets. The money is turned over to DCJS and at the end of the proceedings; it is dispersed pro rata to law enforcement agencies involved. He wanted to bring this to the board's attention because that will come into the treasurer and will be marked for law enforcement. That money is not being taken out of the regular operating budget, but is revenue that will be added to their budgets. Mr. Lilly said he could not speak for the other departments, but it is used in his office to buy additional equipment and for training purposes. He will have more information on that next month.

## VDOT REPORT – DAVID CLARKE

Mr. Clarke said during the last large snowstorm he was actually out of state on vacation. However, he was in the Atlanta airport taking and making calls. He said not a lot of maintenance reports were available because January was pretty much spent responding to weather – flooding, snow, etc. Mr. Clarke said every break in the weather is used to patch potholes and trying to keep things together.

Mr. Baker said there are large potholes on Route 100 and on Route 460 east and west through the county. There are also potholes on old Route 100 near the radio station. Debris from trees is in the road in the Trigg area – big cedars have fallen over into the roadway. Mr. Baker said the school superintendent tried to reach VDOT one morning about road conditions and could not get an answer. He asked Mr. Clarke to give Dr. Arbogast

a number where he can reach someone before they left today. The school really needs to be able to reach VDOT to make decisions on schools. Mr. Baker asked if VDOT had hired anyone yet; he knew they were short handed. Mr. Clarke said he did not think they had hired yet and they are always shorthanded. Mr. Baker said people put in applications and have not heard back and were wondering. Mr. Clarke said he would check on that.

Mr. McCoy noted that Lyda Lane needs gravel and work. That is probably the same on a number of roads in the county. He agreed pot holes on Route 460 are about as deep as the overlay. He realized they try to fill them, but it just doesn't stay in very long.

Mr. Williams asked about Center Street in Pembroke. They called him during the heavy rain. They have had problems over the years and there is no drainage. All of the drainage is on the upper end and it fills up and goes over into people's basements. Mr. Clarke asked if it needed ditching or new piping. Mr. Williams said they need to look and see what can be done.

Mr. Dunn congratulated Mr. Clarke on VDOT's work during the last snow storm. Things went much smoother and roads were cleaner than the first storm. He felt the conversations they had about putting trucks in the trouble spots helped. There were a lot fewer accidents. Mr. Dunn said Mr. Baker mentioned the issue with the call center. That center may work for Northern Virginia but it really doesn't work here. Sheriff's department has the same problems with getting in contact with VDOT personnel. Mr. Clarke said they usually have something between local law enforcement and their people. Mr. Dunn said they gave VDOT a radio and that has helped tremendously. The call center just doesn't work. Something as simple as a tree in the road can take a couple hours to deal with. He asked if they could get information to the Sheriff's department for a direct line or a quicker way to get in touch with VDOT. Mr. Dunn also noted that Conley Hollow, East River Mountain, Robertson Mountain and about every dirt road on the western end needs work now.

Ms. Hobbs said when they start working on dirt roads, they should start in the Central District. She requested work on Prospectdale and other roads in that area months ago and nothing was ever done. She asked what was going on with Mr. Taylor. She received a copy of a letter and did not know what that was about. Mr. Clarke said right now they are just trying to set up a meeting with VDOT and Mr. Taylor. Ms. Hobbs asked what Mr. Taylor was concerned about. Mr. Clarke said they do not have a drawing but hope to meet with him and show him what they are going to do. Mr. Taylor is difficult to get in touch with and now has gotten his lawyer involved. VDOT will not do anything until they get that settled. Ms. Hobbs said she understood that it would be 2014 before any construction was done on Hilltop Road. That seems to be a long time with the money just sitting there. Mr. Clarke said they were starting the preliminary engineering process and will meet with county staff to get their input on that. That is just how long it takes. Ms. Hobbs said if it takes that long and the money is sitting there, why not begin the process sooner and be ready. Mr. Clarke said he did not have the staff of preliminary engineers to dedicate to Giles County alone. There are now 12 counties in line for work. Ms. Hobbs asked what kind of engineering needed to be done. The road is there and the right of way is there. Mr. Clarke said the right of way is not necessarily there, depending on how they do it. They need a 30 foot easement and drainage. They have to review it and may not have the right of way and have to ask for it to be donated. He noted there are several on the books in Montgomery County that have been on there as long as Hilltop. Mr. Williams said they asked at the last meeting if that could be locally administered. Mr. McKJarney said they may. He asked if VDOT planned to bid that. Mr. Clarke said they did not; they plan to do in-house – it is faster and cheaper that way.

## **RESOLUTION – DEPUTY BILL BROADWELL MEMORIAL HIGHWAY**

Mr. McKJarney presented a resolution for board approval that would request that VDOT name a portion of Route 460 in Giles County the "Bill Broadwell Memorial Highway." Deputy Broadwell was an officer in Giles County in 1954 who was killed in the line of duty. This recognition of his sacrifice is long overdue.

**Mr. Baker moved to approve the resolution (attached) asking VDOT to designate a section of Route 460 as the Bill Broadwell Memorial Highway. Second by Mr. Dunn. Approved unanimously (5-0). Voting YES: Mr. Dunn, Mr. Williams, Ms. Hobbs, Mr. McCoy, Mr. Baker.**

Mr. Clarke said this would go before the Transportation Board now. He also clarified that the county understood they will need to pay for any signs connected with the designation.

## **SCHOOL BOARD REPORT – TERRY ARBOGAST**

Dr. Arbogast reported that students have missed 7 days and 1 make-up day so far. At the end of January enrollment was 2,471 – a decrease of 4 from December. This is still an increase of 29 from this time last year. Dr. Arbogast distributed an activity calendar for February. He noted that February 11-15 and February 25-March 1 are being observed as the 2<sup>nd</sup> Annual Healthy Relationships Week at Narrows and Giles High Schools. This is in collaboration with the Giles Youth Adult Partnership and Women's Resource Center. Dr. Arbogast expressed appreciation to both groups for the work they do with students.

Dr. Arbogast announced that three students will be eligible to participate in the Regional Finals for the National History Bee – 2 from Narrows Elementary and one from Eastern. They will travel to Charlotte next week for that competition. Dr. Arbogast also announced that Narrows Elementary Middle School was recognized as a Title I District School. It was one of 37 in the state recognized for meeting all state and federal accountability requirements and SOL scores in reading and math at 60% or higher.

Dr. Arbogast said as of today they have five make-up days and the last day of school is June 7<sup>th</sup>.

## **PUBLIC COMMENTS**

**Debra Adkins:** Ms. Adkins said she would like to address someone at the meeting from the Animal Shelter – the volunteers. She said she had asked them these questions one other time and attended their meeting and was escorted out by the Pearisburg Police Department so she was not comfortable going back to their meeting. Ms. Adkins said she would like to have the financial reports for three years, how much money in the bank account as of today and how much the last three years. She asked someone to explain to her about fostering dogs and not paying the shelter for them. They take the animals home and foster them and then get paid for them. Ms. Hobbs asked Ms. Adkins to please address questions to the board at this meeting. If she has questions for the volunteers, that will have to be done outside of this meeting.

Ms. Adkins said she would like to ask the board to obtain a financial report for the past three years from the Giles County Animal Rescue Group or Humane Society – whatever the name. She would like for the board to request a copy of the bank account with today's date and also go back three years. Ms. Adkins said she would like someone on the board to explain to her about fostering a dog. She understood the volunteers go to the kennel and pick up a dog. They do not pay anything because they are going to foster it. Then, they turn around and sell it for \$50 or \$200. Ms. Adkins said that does not seem right. They offer no proof they had anything done to the dog, but they ask for donations to feed the dog and are making \$200. Giles County doesn't get any of that. Ms. Adkins said she felt they were making money off dogs and cats that they should not be. She asked who they report to about the money they make off the animals. She would also like to know how much money they do bring in each year. Each person could have fostered 4 dogs and get \$200 each – that is \$800 and the county gets nothing. Some of the dogs bring at least \$50 and some as much as \$200. Ms. Adkins said the county is missing a chance to get some money back on this. Ms. Hobbs said the board would attempt to get answers for Ms. Adkins.

**Charlie Herbert:** Mr. Herbert said he was giving more of a report than information. He would read two statements and then Christine would hand out some information. The first part of his report was taken from their web page and he recognized it was dated material. He wanted to bring this to the board's attention – especially for the two newer members – who they are and what they do. (Statement attached) Mr. Herbert's next

comments were some updated information to add to the previous statement. He said due to on-going negotiations between Giles County Animal Rescue and the county, volunteer work at the shelter is undergoing some overdue revamping and updates. He noted a few items that should be recognized as what GOAR has brought to the process of handling unwanted pets in the county. GOAR volunteers have developed full shelter policy and procedures to keep the county completely state compliant for adoptions, rescues, etc. They coordinate with different vet clinics to provide rabies vaccines. They currently provide all distemper and parvo vaccines used on every pet brought into the shelter. During the 13 years of GOAR existence, Mr. Herbert said the group has been able to move the shelter from a 100% kill rate down to nearly 50%. The animals are being adopted or rescued due to successful advertising. All advertising is developed and paid for by the group. The internet facet of their webpage – posting pictures of the animals on Facebook – has helped increase the number of volunteers, visitors and adoptions at the shelter. Mr. Herbert said the group's message to the public is to recognize that Giles County and GOAR are doing the best they can for any unwanted pets. They do look forward to continuing to work with Giles County Administration and the Sheriff's Department to handle pet-related issues. However, Mr. Herbert stated that this process has produced some 'growing pains.'

**Christine Link-Owens:** Ms. Owens said the efforts Mr. Herbert mentioned have been very successful – especially with the advertising of shelter needs and pets that need to be adopted. In fact, this has been so successful that they now have these problems – but they are good ones to have – creating 'growing pains.' Ms. Owens distributed a paper outlining some of those issues. (attached) The group has had a couple meetings with the Sheriff and has other meetings planned. Ms. Owens mentioned that during storms, no one could get to the shelter. Ms. Hobbs asked if she meant public could not reach the shelter because she felt sure county personnel go out there. Ms. Owens said yes she meant the public. Ms. Owens also mentioned that they felt the ACO's job was more law enforcement and their group was there to help solve the problem of taking so much of his time to meet people at the shelter. She also noted there are a lot of people who want to come to the shelter because of all the advertising. For several years, they have had VT students to socialize, walk, and play with the dogs and cats. This has grown from one group to three groups of different students. Ms. Owens said the volunteers also do behavior testing to make sure pets are adoptable and this is required before a rescue group will accept an animal. They also photograph the animals for ads and this has been very successful. Ms. Owens noted that having a group of people there is better because of the safety in numbers at this isolated location. They have requested the shelter workers schedule so volunteers can go when the Sheriff's employee is there, and they are working on that with the administrator and sheriff. GOAR also had other suggestions outlined in the attached report.

Ms. Hobbs stated that many of the questions raised could not be answered at this meeting. The Sheriff is not present and he is in control of the Animal Control Officers and shelter. The only thing this board owns is the physical building. Everything to do with operations has been turned over to the sheriff and the animal control staff. This board is not able to give them any answers today.

**John Boyd** had signed up to speak, but was not present when called. Animal Control Officer **Melvin Dalton** said he would address his questions to the Sheriff.

## **SMART BEGINNINGS – DAVID MOORE**

Mr. McKJarney introduced Mr. David Moore and said he would be addressing the issue of early childhood development. There are a number of issues that the board has been trying to deal with – some through Day Reporting Program and the new TANF work program. Recently, Mr. McKJarney was at a meeting with Head Start and heard conversations that he felt the board needed to hear. The solution to some of the problems the board deals with may have been under their nose for some time.

Mr. David Moore said he would like to begin with an overview of Smart Beginnings programs. This is part of a state-wide approach to bringing more focus of early childhood development with the goal of helping more children start kindergarten healthy and ready. Smart Beginnings is not a direct service provider. They work with service providers across the New River Valley who are concerned about these issues. They are one of many

such coalitions across the state. Their mission is to help insure the future prosperity of the state and area by making early investments.

Mr. Moore explained that their goal is for children to be on the highest trajectory going into kindergarten; over 30 years of high-quality research shows that children who start kindergarten healthy are the ones who are reading on grade-level at 3<sup>rd</sup> grade, passing the SOLs, graduating on time, and going on to higher education or into the work force and becoming contributing members of society. When a child comes into kindergarten not quite ready to be there, he struggles. That child is more likely to have trouble with SOLs, get involved substance abuse, less likely to graduate, more likely to be involved in the criminal justice system, and more likely to end up on public assistance. The goal of Smart Beginnings is to keep children off this lower trajectory and place them on the higher end. Mr. Moore said a lot of different factors cause them to get off track and he was not going to go over all of those challenges. There are issues in Giles and all through southwest Virginia related to poverty, teen parents, kids in foster care and drugs. The more risk factors a child has, the more exponentially the chance of them falling into that lower trajectory. Smart Beginnings works to understand what those risk factors are and how to overcome them.

Mr. Moore said there is hope and early childhood is the opportunity to overcome some of these obstacles. He spoke of the incredible amount of development that occurs in a child's first three to six years. This is not just about what they learn during that time frame, but children are also building physical structures that affect their behavior, listening skills, etc. This is a once in a lifetime development opportunity. Mr. Moore said kids with risk factors get put back even further.

Smart Beginnings measures kindergarten readiness – this involves PALS testing as one measure of readiness. They are also looking for something for the future to measure all readiness factors. Giles County and New River Valley are behind the state average for readiness for kindergarten. The state would like to have 90-95% of the kids ready to be there. It makes a big difference in a class if there are 4-5 kids who are just not ready to be there. Smart Beginnings has a "Ready Families" group which works to increase the number of services available to families. This involves high quality, event based programming. The other part of the program is high quality, early care and education. Most families have two people in the workforce to make ends meet. A lot are also single parents in the workforce – and society wants and needs them there. So, it is important to have high quality child care available in the area. Mr. Moore noted that it has to be affordable because child care represents a large portion of most budgets. Since 2009, Smart Beginnings have focused on outreach to families. He noted that the Narrows Head Start Center is a four-star center – there are no five-star centers in the state – so the county should be very proud of that facility.

Mr. Moore introduced Christy Snider, chair of Smart Beginnings in the New River Valley. Ms. Snider noted that Sheryl Helms does an excellent job running the Head Start program in Narrows. However, they recently learned that there are over 40 children on a waiting list for that service. They all qualify because they are at risk in some way – either economic or with special needs. Even with the Virginia Pre-School Initiative that the public school system operates and the two Head Start programs, there are still 40 children in Giles County who did not get served this year. They will go into kindergarten not fully prepared.

Smart Beginnings has seen some interest generated by citizens in Giles County who are asking what is available as far as child care, where is it, are there enough programs, and can people afford it. Paying the cost of child care is a huge issue for young families. Ms. Snider reported that Randy Jones in Rich Creek has begun drafting a needs assessment and her group would like to help support that concept. She said they wanted to find out what parents need – is cost a problem or do they need transportation, or is the location not convenient. Ms. Snider said a survey was put in each board members packet and they would like feedback as they try to understand what the needs are. They have already started to gather information from Head Start and others to learning about how many of those children are not ready to learn when they first attend kindergarten. They also want to make sure they are maximizing the resources that are available. There is federal money in the Head Start programs and state funds in the VPI program. They want to be certain all the money is being used in the best way. Ms. Snider said Radford is going through almost the same process. They are trying to recruit businesses

into their community and having problems because there are no quality early childhood programs. Radford University faces the same issue in recruiting faculty. Local governments are beginning to look at this problem.

Ms. Snider said the state Department of Social Services has quality initiative money that they funnel to counties every year. Last year, Giles County did not get that because the state tied it to another program. Mr. Moore helped write a grant partnering with them and was able to bring money to the licensed childcare programs. She noted there was potential space in Rich Creek at the old school building where they could house a child care center. Scott Hill, who is a citizen and builder in the county, recently met with county building officials, health department and fire marshal representatives to see if the space could be used. The conversation was encouraging and Mr. Hill has done the initial drawings in a very preliminary form. Ms. Snider said talking about early childhood programs involved infants from the age of 6 weeks up to pre-school age. She said they just wanted to make the board aware of this and then answer questions they might have.

Mr. McKjarney noted that they would like to have the board's feedback on the survey. This survey is being considered to send to every household in the county. They would like the governing boards to look at it before it goes out. Ms. Hobbs asked who they proposed would pay for the building repairs and maintenance in Rich Creek. Ms. Snider said initially Rich Creek is looking at Community Block Grant funds. The building is in bad repair. It is her understanding that something will have to be done to make it safe – whether it is torn down or repairs are made – since town offices are already located in there.

Ms. Snider said there are several ways to look at running a program in the building. It could be put out for proposal and see if a business is interested – a non-profit or for-profit group. The goal in creating a childcare center in Giles is not only to serve at-risk families but there is also a need for childcare for families with the ability to pay. It could be a business with a sliding scale of payment based on income. Ms. Hobbs asked if the existing child care facilities in the county are at capacity. Ms. Snider said she did not know and that is part of what they will look at in the needs assessment. They will also be trying to get everyone involved in the Virginia Star System. They have mentors who can work with teachers and give them training. A good program is good for kids. Programs that are not as high quality often have teachers who do not understand good practices and discipline and that is really important. They are focused on that throughout the state. The initiatives to improve quality (funds through Social Services) will eventually be tied to programs that participate in the quality improvement program. Ms. Hobbs asked who pays for Ms. Snider and Mr. Moore's salary. Ms. Snider stated that she was a volunteer and is interested in consulting on the projects. Mr. Moore is paid as part of a grant through the Virginia Early Childhood Foundation. That is also co-funded through the Department of Social Services because the need for these programs has become critical.

## **COST ALLOCATION PLAN AUDIT AGREEMENT**

Mr. McKjarney reported that over the last three years, this cost allocation plan audit has brought in between \$90,000 to \$100,000 annually. He felt it was worth \$3,500 that was spent to generate it. Ms. Hobbs asked if they really had a choice. Mr. McKjarney said it was optional. There were several years the county did not do this. However, it makes sense to continue. Proceeds from the audit were:

FY09	\$100,719
FY10	\$136,273
FY11	\$ 90,665

Mr. McKjarney recommended the board move forward with a three-year contract which does offer a bit of savings.

***Mr. Williams moved to approve a three-year contract with Robertson, Farmer, Cox and Associates for the Cost Allocation Plan audit. Second by Mr. Baker. Approved unanimously (5-0). Voting YES: Mr. Dunn, Mr. Williams, Ms. Hobbs, Mr. McCoy, Mr. Baker.***

## **VISTA VOLUNTEER POSITION – EXTENSION SERVICE**

Sarah Burkett, Family and Consumer Science Extension Agent, distributed information to board members about the Giles County Extension programs. She also supplied information about the advantages of having a VISTA volunteer in Giles County. There has been a person in this position since February, 2012. They assisted with summer programs as well as education and development programs in Giles this past year while working 20 hours per week with Ms. Burkett. The position was shared between Giles and Pulaski Counties. To continue to fund this position would be \$3,500 to have a 20-hour per week VISTA volunteer to support the FOS agent in Giles. Ms. Burkett offered that the advantages of having this position were to expand the services available, recruit new and diverse audiences, work to secure grant funding to supplement extension programs, meet with prospective partnering organization to secure donations, develop community partnerships, and provide opportunities for county residents to participate in educational opportunities that promote healthy lifestyle changes. The disadvantage is securing the \$3,500 to maintain the Giles County position.

Ms. Burkett also spoke of volunteers within the county who are working on extension programs – for example, Debbie Morris took 20 hours of training to become a Master Financial Educator volunteer. Ms. Morris spoke about her training and noted she was the only one in Giles, but they hope to expand that. She felt it was important to have the VISTA volunteer to help with training. Ms. Burkett spoke about other classes and training she offers throughout the county. She emphasized that the VISTA volunteer would not be teaching classes. They would be doing a lot of leg work for the programs to secure donations and funding. Often this is used to off-set fees for classes for people who are unable to pay. Ms. Hobbs asked what they did before they had a VISTA volunteer. Ms. Burkett said basically the FOS programs were offered at a reduced level. This person can do the leg work, marketing, and meet with families identified by Social Services. Ms. Burkett's time is shared between Giles and Pulaski counties, so she has limited opportunities to do the one-on-one type counseling. Ms. Hobbs said she was sure the programs were very worthwhile, but there is no extra money this year. The county is strapped and over budget now. If this is needed, she wondered by the Extension Service did not request it during the budget planning rather than in the middle of the budget year. Ms. Burkett said she was not sure because there was interest in submitting it. She noted that Pulaski County has funded half of this position. Ms. Hobbs said she did not feel Giles County had it; they are using reserve funds now and those are used for things that had to happen like a roof on the law building where the Extension Office is located.

Mr. McCoy said the number of participants in these programs is fairly impressive. Ms. Burkett said this has been one of the most helpful things to recruit people who have never been in the programs before. She said the VISTA person would call all of the participants the night before their training and encourage them to attend. She said that she just did not have time to do that. The VISTA person does not do the programs; Ms. Burkett does all of the training. Part of the challenge is that Ms. Burkett is only a part-time employee in Giles and the VISTA person just allows her to reach so many more people. Social Services has asked Ms. Burkett to meet with families there every month now on financial management and nutrition. There is just a limit to what she can do. Ms. Hobbs asked if she could call on volunteers from VT and Extension to help do the leg work. Ms. Burkett said the problem is the time commitment students would have to make for 4-6 weeks.

***Mr. Williams moved to approve \$3,500 to Extension to pay part of the 20-hour per week VISTA salary for 6 months. Second by Mr. Dunn.***

**Discussion:** Ms. Hobbs reminded the board members that they were \$500,000 into reserve money now that they do not have. She could not see trying to spend their way out of debt -- like the federal government. Mr. Williams said he understood things last year were a little better than they thought they would be. Ms. Hobbs said they budgeted on three-years to keep from raising taxes and having to use reserve funds to carry the county until things get better. Mr. Williams said a lot of good things are coming from these programs. Mr. Dunn asked how many kids this would effect. Ms. Burkett was not sure; she does nutrition for all the kids in 2<sup>nd</sup> and 3<sup>rd</sup> grades in all the county schools and that is about 500 children. Ms. Hobbs noted she would be doing that whether they had a VISTA person or not. Ms. Burkett agreed but said she could not do that and not give up something else.

**The motion was approved 3-2. Voting YES: Mr. Williams, Mr. Dunn, Mr. McCoy; Voting NO: Mr. Baker, Ms. Hobbs.**

Mr. Baker said he voted against this because it was not a budget item. It should be requested in the budget at the beginning of the year.

**Mr. Williams moved to approve a supplement to the budget in the amount of \$3,500 for Extension Service. Second by Mr. Dunn. The motion was approved 3-2. Voting YES: Mr. Williams, Mr. Dunn, Mr. McCoy; Voting NO: Mr. Baker, Ms. Hobbs.**

## **BUDGET TRANSFERS AND SUPPLEMENTS**

Ms. Tickle presented a list to board members of supplements to the budget (attached). Mr. Williams asked about the supplement for charges for the county attorney. Ms. Hobbs said Mr. Chidester spent a significant amount of time on the refinancing. Ms. Tickle said they will try to recoup some of that. There are some reserve funds transferred over and once the renovation costs for Eastern are paid, she will see if they can use the remainder for this and maybe a couple other things. In the meantime, it has to be paid. The actual amount of non-revenue generated money on this request is \$205,825.00. She noted there may be several more of these.

**Mr. Williams moved to appropriate funds in the amount of \$413,719.41 for supplements to the budget as presented. Second by Mr. Dunn. Approved unanimously (5-0). Voting YES: Mr. Dunn, Mr. Williams, Ms. Hobbs, Mr. McCoy, Mr. Baker.**

Ms. Tickle presented transfers within the budget. This was taking the full amount of the approved school budget and allocating it to the six lines it was actually spent in. This is not above the total amount approved for the school.

**Mr. Baker moved to approve the budget transfers as presented in the amount of \$25,280,507.00 (attached). Second by Mr. Dunn. Approved unanimously (5-0). Voting YES: Mr. Dunn, Mr. Williams, Ms. Hobbs, Mr. McCoy, Mr. Baker.**

## **SUBDIVISION PLAT APPROVAL**

**Alfred and Mary Knieriem:** Mr. Reed presented a plat showing one new parcel totaling 18.124 acres for Alfred and Mary Knieriem. This is the fifth split from this parcel. It does have access from a state road. The Planning Commission sent to the board with unanimous recommendation of approval.

**Mr. Baker moved to approve the plat for Alfred and Mary Knieriem as presented. Second by Mr. McCoy.**

**Discussion:** Mr. Williams noted that the plat shows this in the Central District. It is actually in the Eastern District. Mr. Reed will follow up on this.

**Approved unanimously (5-0). Voting YES: Mr. Dunn, Mr. Williams, Ms. Hobbs, Mr. McCoy, Mr. Baker.**

**Jay and Danielle Mandell:** Mr. Reed presented a plat for Jay and Danielle Mandell from a subdivision that the board approved in 2003. Two new lots are being created. These have been evaluated by a private soil scientist and the documents are being reviewed by the Health Department. Access is available off Springdale Road. The Planning Commission recommended approval with the condition that the Health Department approve of the septic drain field. There was also a recommended condition that the Lot C-1A must total at least one acre excluding the "common area". However, the developer has decided to eliminate the proposed common area and it is not shown on the plat before the board.

**Mr. Baker moved to approve the plat as presented with the conditions recommended by the Planning Commission. Second by Mr. McCoy.**

**Discussion:** Mr. Williams said this one is not in the Central District. Everything on this side of Walker's Creek is in the Eastern District. Mr. Reed will check on that.

**Approved unanimously (5-0). Voting YES: Mr. Dunn, Mr. Williams, Ms. Hobbs, Mr. McCoy, Mr. Baker.**

## **DGIF GRANT FUNDING FOR BOAT RAMP IMPROVEMENTS**

Board members had copies of contracts for the grants with the Department of Game and Inland Fisheries. Mr. Chidester has reviewed the contracts also. Mr. McKjarney said they will also have an agreement between the Town of Pearisburg and the county on the maintenance issues. This agreement states we will do maintenance for the next 25 years at the boat landings. Mr. McKjarney said the county maintains those now – they are sort of in 'no man's land'. They try to clean and maintain them. Mr. Dunn asked if there would be toilet facilities. Mr. McKjarney said at the Ripplemead ramp there will be one of the stainless steel units in place. The Town of Pearisburg will be responsible for cleaning that.

Mr. McKjarney noted they are still working with DGIF and the railroad on the board ramp at Eggleston and on river road in Glen Lyn.

**Mr. Dunn moved to approve the agreement for the DGIF grants for boat ramps at Bluff City and Ripplemead. Second by Mr. McCoy. Approved unanimously (5-0). Voting YES: Mr. Dunn, Mr. Williams, Ms. Hobbs, Mr. McCoy, Mr. Baker.**

## **WATER SAMPLES – DEPARTMENT OF HEALTH LETTER**

Mr. McKjarney commented on a recent letter from the Department of Health regarding water sampling requirements. Samples for total trihalomethane and haloacetic acid were supposed to be taken in August. No excuses – it simply did not get done. These samples are taken throughout the system and have to be taken in August – during the hotter months. He noted the same folks taking these samples have done over 2,100 samples during the past years and this is the first one missed. There is no fine associated with it, but the county will have to send letters to every customer in the system. The samples have never tested positive for these substances, but the county is still required to monitor it and it was missed last year. Mr. McKjarney said he just wanted the board to be aware as there may be a few phone calls about the letters. Efforts have been made to assure this will not happen again.

## **PAYMENT OF WARRANTS**

**Mr. McCoy moved to appropriate funds in the amount of \$382,132.33 for payment of warrants as presented. Second by Mr. Baker.**

**Discussion:** Mr. Williams questioned a \$20,000 charge for building maintenance. Mr. McKjarney reported that was a heat pump – the main unit – for the Timberlake Building. The cost of repairs was significant and it made more sense to replace the 15 year-old unit.

**Approved unanimously (5-0). Voting YES: Mr. Dunn, Mr. Williams, Ms. Hobbs, Mr. McCoy, Mr. Baker.**

## **PEMBROKE LIGHTS ON BALL FIELD**

Mr. Williams asked about helping with new lights for the Pembroke ball field. Ms. Hobbs said there was no money for that. She said Ms. DiRico also stated at the Intergovernmental Meeting that it had been handled. Ms. Tickle noted that Mr. Williams still has \$4,000 in the Eastern District Recreation money. Mr. Williams said the cost of the lights and scoreboard is over \$20,000. The Town Council agreed to put \$10,000 into it. Ms. Hobbs said that Ms. DiRico said they had it under control. Mr. Williams said they were trying to get corporate donations.

Ms. Hobbs said they need to list all of the out of budget expenses that have been approved – law building roof, heat pump, etc. They are spending money that they do not have and no one knows what the governor is going to do to the county.

## EXECUTIVE SESSION

**Mr. McCoy moved to go into Executive Session as permitted by Virginia Code 2.2-3711 A(7) Legal. Second by Mr. Baker. Approved unanimously (5-0). Voting YES: Mr. Baker, Mr. Williams, Ms. Hobbs, Mr. Dunn, Mr. McCoy.**

**Mr. McCoy moved to certify that in the closed session just concluded, the Board discussed nothing except the matters specifically identified in the motion to convene and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. Second by Mr. Baker. Approved unanimously by roll call vote – Voting YES: Mr. Baker, Mr. Williams, Ms. Hobbs, Mr. Dunn, Mr. McCoy.**

## VDOT PROJECTS DISCUSSION

### CURVE ROAD INTERSECTION

Mr. McKjarney said he had a conference call with a company that specializes in traffic assessment. The chances of getting an actual ramp are very slim, but at least two times in the last year, VDOT has allowed an at-grade intersection on limited access highway. One in Lynchburg and the other in Wise County and both are on Route 460. This sets a precedent of their allowing this to be done. Mr. Williams said there are only three limited-access areas in the state and they have already allowed this on the other two. Mr. McKjarney will talk with Mr. Clarke next week and ask him to make that request to the Transportation Board.

### Mill Dam Road

Ms. Hobbs asked Mr. Chidester about the type of easement on Mill Dam Road and if the person gave the right of way and then built a fence on it, can VDOT take land elsewhere. Mr. McCoy said if they built on the right-of-way, then they need to move it. Mr. Chidester said if VDOT had a 30 foot prescriptive easement and it was not a deeded right-of-way, that is different. If it is built on the VDOT right of way that was deeded, they should be able to make him move that. Ms. Hobbs said she thought they were trying to work with him because there is a big rock in front of that too and the fence serves a purpose there. She would just have to wait and see what VDOT is planning to do and see if they can work it out with the land owner. Mr. McCoy said if the fence is on the right of way, they just need to move it. According to VDOT, people aren't even supposed to cut a tree branch on the right of way.

No further business was introduced. Ms. Hobbs adjourned the meeting until the recess meeting scheduled for Thursday, February 21, 2013 at 6:30 PM in the General District Courtroom if needed.

APPROVED:

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Clerk

February 6, 2013







TRANSFERS FY13			
FEB 5, 2013			
FROM		TO	
		\$15,958,518.00	4-250-61000-0001
4-250-61000-0001	-\$25,280,507.00	\$864,207.00	4-250-62000-0001
		\$1,293,995.00	4-250-63000-0001
		\$2,335,531.00	4-250-64000-0001
		\$2,006,931.00	4-250-65000-0001
		\$393,168.00	4-250-66000-0001
		\$1,551,500.00	4-250-67000-0001
		\$876,607.00	4-250-68000-0001
TOTALS	-\$25,280,507.00	\$0.00	\$25,280,507.00



