

At the recess meeting of the Giles County Board of Supervisors on Thursday, February 20, 2014, at 6:30 PM in the Giles County General District Courtroom, 120 North Main Street, Pearisburg, the following were present:

Barbara Hobbs	Chair (Central District) - Absent
Scott Dunn	Vice Chair (Western District)
Richard McCoy	At-Large Supervisor
Larry Jay Williams	Eastern District
Paul "Chappy" Baker	At-Large Supervisor
Chris McKlarney	County Administrator
Richard Chidester	County Attorney
Missy Bray	Board Secretary

## CALL TO ORDER/INVOCATION

Mr. Dunn called the meeting to order. Mr. McKlarney had the invocation and led the Pledge of Allegiance.

Mr. Dunn announced that citizens may sign up with the secretary to speak during the public comment or public hearing sections of the meeting.

## APPROVAL OF MINUTES

***Mr. Baker moved to approve the minutes of February 5, 2014. Second by Mr. McCoy. Approved unanimously (4-0). Voting YES: Mr. Dunn, Mr. Williams, Mr. McCoy, Mr. Baker.***

## DEPARTMENT REPORTS

Mr. John Mills – Mr. Mills updated members on recent activities in the Building Department. He commended the county maintenance and public works employees for the time and work they did to get the snow removal done. Mr. Mills provided numbers from permits and related that Mr. Joe Goorskey and Ms. Jenny McCoy provide excellent service to the county. Mr. Mills related that the inmate work crew program continues to be an asset to the county. He related that there are some coming improvements at the school bus garage and hopes to provide numbers on that department in his next report. He felt the members would be pleased with the improvements. Mr. Mills offered information to members about a new software program being utilized by building and zoning, iWorq. Mr. Mills related that the software would allow for more effective and thorough reporting as well as have a more professional appearance for the departments. He related that staff is in process of setting up the software for the maintenance department for a more effective way of requisitioning maintenance jobs and allow for better accountability.

## EGGLESTON SCHOOL

Mr. Mills reported that he had obtained some prices from an engineering and asbestos firm for Eggleston School demolition. The three prices obtained were as follows: \$93,800,

\$159,827, and \$287,047, which he noted were wide in price range. Mr. Williams asked that members be provided a copy of the summary.

#### **AMERICORPS VISTA UPDATE**

Ms. Sarah Burkett updated members on the AmeriCorps VISTA program and thanked them for the support of the Extension Office and the VISTA program. She introduced Ms. Alaina Cassioppo who is filling the VISTA position for Giles County. Ms. Burkett referred to the summary provided and the programs held in the past year. Mr. Williams asked how many people in Giles County were served in the year. Ms. Burkett responded that all participants listed on the summary were from Giles County. She related that there is a new program starting up in the county that will help people to learn to eat healthier on a restricted budget, "Cooking Matters for Parents". Members commended Ms. Burkett and Ms. Cassioppo for their work in the county.

#### **NEW RIVER COMMUNITY ACTION – PROCLAMATION REQUEST**

Ms. Ann Angert provided background on a proclamation requested for Ms. Jean Parks. Ms. Parks has served the county for 33 years with Community Action programs and had retired the previous week. Ms. Angert read the proclamation aloud for the Board and invited members to attend a retirement party for Ms. Parks on March 6, 2014. The proclamation is attached at the end of the minutes.

***Mr. Williams moved to approve the proclamation in honor of Ms. Jean Parks' service to the community as requested. Second by Mr. McCoy. Approved unanimously (4-0). Voting YES: Mr. Dunn, Mr. Williams, Mr. McCoy, Mr. Baker.***

#### **VIRGINIA DEPARTMENT OF HEALTH FY 2014 AGREEMENT**

Mr. McKlarney related that the agreement from the Virginia Department of Health had been reviewed by Mr. Chidester and was the standard annual agreement for the operation of the Giles County Health Department. Within the agreement, the state provides \$200,775 in funding and the Board provides \$123,500 in local funds.

***Mr. Baker moved to approve the FY 2014 Agreement with the Virginia Department of Health. Second by Mr. McCoy. Approved unanimously (4-0). Voting YES: Mr. Dunn, Mr. Williams, Mr. McCoy, Mr. Baker.***

#### **ALPINE VILLAGE WATER**

Mr. McKlarney related that Mr. Belcher requested approval to send a letter to the Virginia Department of Health for the reactivation of planning and permitting for the Alpine Village water extension.

***Mr. Baker moved to approve the submission of a letter to the Virginia Department of Health regarding the reactivation for the Alpine Village water extension. Second by Mr. McCoy. Approved unanimously (4-0). Voting YES: Mr. Dunn, Mr. Williams, Mr. McCoy, Mr. Baker.***

## **PROPOSED GILES-CRAIG COMMUNICATIONS FRANCHISE**

Mr. Chidester related that the proposed franchise for Giles-Craig Communications, Inc. is very similar to the franchise granted for SuddenLink. He stated that it would need to go to public hearing if members were in agreement.

***Mr. McCoy moved to set a public hearing on the proposed franchise ordinance for Giles-Craig Communications, Inc. during the March 20, 2014, recess meeting. Second by Mr. Baker. Approved unanimously (4-0). Voting YES: Mr. Dunn, Mr. Williams, Mr. McCoy, Mr. Baker.***

## **SCHOOL BOARD APPROPRIATION**

***Mr. McCoy moved to appropriate funds in the amount of \$2,114,156 for the school board for March, 2014. Second by Mr. Baker. Approved unanimously (4-0). Voting YES: Mr. Dunn, Mr. Williams, Mr. McCoy, Mr. Baker.***

## **SOCIAL SERVICES APPROPRIATION**

***Mr. Williams moved to appropriate funds in the amount of \$192,000 for Social Services and \$80,000 for CSA for March, 2014. Second by Mr. McCoy. Approved unanimously (4-0). Voting YES: Mr. Dunn, Mr. Williams, Mr. McCoy, Mr. Baker.***

## **PAYMENT OF WARRANTS**

***Mr. McCoy moved to appropriate funds in the amount of \$586,814.37 for payment of warrants as presented. Second by Mr. Baker. Approved unanimously (4-0). Voting YES: Mr. Dunn, Mr. Williams, Mr. McCoy, Mr. Baker.***

## **APPOINTMENTS**

***Mr. Baker moved to reappoint Mr. Tom Pitzer to the Giles County Planning Commission. Second by Mr. McCoy. Approved unanimously (4-0). Voting YES: Mr. Dunn, Mr. Williams, Mr. McCoy, Mr. Baker.***

## **RECESS**

Mr. Dunn called a recess and reconvened the meeting at 7:00 PM.

## **PUBLIC HEARINGS**

### **Proposed Fee/Rate Increases**

Mr. Dunn opened the joint public hearing. Mr. McKlarney related that proposed building and zoning fee increases as well as rate increases for the Wellness center were open for public hearing and had been published. Copies were also available at the meeting. He also related that proposed amendment to ordinance 901.07 to provide that zoning permit fees for a structure or use commenced prior to the issuance of a permit may be charged double the cost of the applicable fees under the ordinance. Mr. McKlarney stated that current building and zoning permit fees generate approximately \$34,000 per year and the proposed changes

would be an increase of approximately \$14,000 to \$20,000 a year. The cost to administer the mandated programs is approximately \$200,000 a year. With the increase, the county would recoup approximately 20 percent of the cost of the programs. Mr. McKlarney related that he had received several comments regarding the increases and had distributed an email to all Board members from Mr. Wayne Stanley. Mr. McKlarney read a letter to members from Mr. Roger Balarz who was opposed to any increases of fees, rates or taxes due to hard economic times. Mr. McKlarney stated that department heads were present at the meeting to answer any questions. Mr. Dunn asked for any comment or questions.

Mr. Howard Nippert – Mr. Nippert stated he had gone to the Montgomery County website to compare fees, and the fees for Giles County would be lower even if the increases were put in place. He asked when the current rates were put in place. Mr. Mills responded they were set in 2001 as best he could recall. Mr. Nippert asked how the fees were calculated. Mr. McKlarney related staff had looked at some rates around the New River Valley and attempted to stay at or below the fees within the surrounding area. Mr. Nippert asked how the remaining cost of the programs covered. Mr. McKlarney stated the remaining cost is paid from property taxes. Mr. Nippert stated that he was not opposed to the increases due to the requirement to pay for services residents receive. Mr. Nippert asked for a more thorough explanation of the failed re-inspection fee. Mr. Mills stated the fee was a way to bring repeat offenders in line with the codes to be followed and it may be used starting with the second failed re-inspection. He stated the fee is not intended to be a revenue maker or a tool for retribution.

Mr. Dunn asked for any additional comments or questions. Hearing none, he closed the public hearing.

#### **Proposed Amendment to Section 302.162-2: Sign, Use Types**

Mr. Ross stated the proposed amendment was a change of the language from an off-premise sign to an on premise sign. He related that the owner would be able to advertise the business located there but would not be able to advertise a business that is not on the property without going through a special exception. Mr. Dunn asked if there were any now that would be in violation if the ordinance was changed. Mr. Ross stated those signs would be considered existing non-conforming. Mr. Dunn asked for any comments or questions. Hearing none, he closed the public hearing.

#### **Proposed Amendment to Section 302.51: Dwelling**

Mr. Ross related the proposed amendment would be a change in the definition of the term dwelling in ordinance, which was needed to tighten up the definition as was previously discussed in a Board meeting. He read both the old and new definitions. Mr. Ross stated that currently under building code there was no minimum square footage for a dwelling and some guidelines are needed. Mr. Dunn asked for any comments or questions. Hearing none, he closed the public hearing.

**Proposed Fee and Rate Increases** – Mr. McKlarney stated he did not think an explanation of the fees were provided to Mr. Balarz during the public hearing for the proposed fee and rate increases. Mr. Dunn reopened the public hearing. Mr. Mills explained that all the inspections required by the County Building Department are mandated for a uniform statewide building code. He stated that there needs to be a fee attached, since the county

has to employ employee personnel to conduct the inspections. Mr. Mills also stated that the department attempts to follow the guidelines without going overboard with them. Mr. Balarz expressed concern that people would not be able to keep up their homes due to all the fees and asked if a homeowner can do his own work or if someone certified has to be hired. Mr. Mills related that a homeowner has the right to do any of the work, but the work has to be within code. Mr. Balarz expressed concern about being required to get the county involved when a person wants to make a modification on his home. Mr. Mills related that there were many things that can be done without a permit and would be glad to talk with him or he could go online to find out what is exempt. Mr. Mills stated the codes were only to make sure things were done properly. Mr. Balarz stated the explanation had cleared up a lot of his concerns. It was determined that Mr. Balarz lives within the Town of Pearisburg and would not be subject to the fees, since the town has its own inspector. Mr. Stanley expressed his appreciation for the explanation and rescinded his objection to the fee increases. Mr. Dunn asked for any additional comments or questions. Hearing none, he closed the public hearing.

***Mr. Williams moved to approve the increases for building permits and fees and the rate increases for the Wellness Center. Second by Mr. McCoy. Approved unanimously (4-0). Voting YES: Mr. Dunn, Mr. Williams, Mr. McCoy, Mr. Baker.***

Members sent the proposed amendment to the Zoning Ordinance 901.07, all proposed zoning and subdivision/E&S review fee increases back to the Planning Commission for a recommendation.

No further business was introduced. Mr. Dunn adjourned the meeting. The next meeting is scheduled for Wednesday, March 5, 2014, at 3 PM in the General District Courtroom, 120 North Main Street, Pearisburg, Virginia.

APPROVED:

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Vice Chair

ATTEST:

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Clerk

Larry "Jay" Williams  
Eastern District Supervisor

Barbara Hobbs  
Central District Supervisor

Scott Dunn  
Western District Supervisor

## County of Giles



## Board of Supervisors

315 North Main Street  
Pearisburg, Virginia 24134

Paul "Chappy" Baker  
At-Large Supervisor

Richard McCoy  
At-Large Supervisor

### PROCLAMATION

#### In Honor of Jean Parks' Service in and for the Community

**WHEREAS**, Jean Parks came to New River Community Action as a CETA volunteer and then began work as a Community Food and Nutrition Self Help Coordinator on January 9, 1981; and,

**WHEREAS**, Ms. Parks will retire from New River Community Action on February 15, 2014, after 33 years of dedicated service; and

**WHEREAS**, Ms. Parks served as the SHARE warehouse manager; helping local communities provide reduced cost food boxes in the New River Valley to families and individuals; and,

**WHEREAS**, Ms. Parks served as the New River Community Service Worker, Area Office Director and Lead Community Service Worker, coordinating services to families needing shelter, financial assistance, and food; and,

**WHEREAS**, Ms. Parks aided the Towns and the County of Giles in community surveys that resulted in Community Development Block Grant funded projects in the Towns of Glen Lyn, Pearisburg, and Pembroke, and the Maybrook neighborhood, which resulted in clean water, sewer services, and housing rehabilitation aiding the citizens of Giles, and Giles County;

**NOW THEREFORE, BE IT PROCLAIMED, BY THE COUNTY OF GILES, VIRGINIA:**

**THAT**, the Board of Supervisors officially thanks Jean Parks for all that she has done to improve the lives of citizens of the County of Giles and the government of the County of Giles; and

**BE IT FURTHER PROCLAIMED**, the County of Giles orders this proclamation in honor of Ms. Parks on this 20<sup>th</sup> Day of February, 2014.

APPROVED:

Vice Chair, B. Scott Dunn

ATTEST:

Administrator, Chris McKlarney

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