

At the work session of the Giles County Board of Supervisors held on Thursday, May 21, 2015, at 4:30 PM, in the Giles County Administration Office, 315 North Main Street, Pearisburg, the following were present:

Barbara Hobbs	Chair (Central District)
Larry Jay Williams	Vice-Chair (Eastern District)
Scott Dunn	Western District
Richard McCoy	At-Large Supervisor
Paul "Chappy" Baker	At-Large Supervisor
Chris McKlarney	County Administrator
Richard Chidester	County Attorney
Rhonda Tickle	Finance Director
Jenny McCoy	Board Secretary

### **CALL TO ORDER**

Ms. Hobbs called the work session to order.

### **TAX INCREASE DISCUSSION**

Mr. McKlarney explained there are several different ways to proceed with the necessary tax increase. He stated the increase could be on real estate only or for all taxes (ex. real estate, personal property, machinery and tools). Mr. McKlarney discussed the varying revenues based on the varying possible increases. Ms. Hobbs stated that the lowered assessments needed to be taken into consideration. Mr. McCoy believes the increase should be across the board, but doesn't necessarily feel they have to be all in one year.

### **BUDGET DISCUSSION**

Mr. McKlarney explained that he has explored options regarding debt service and had found a viable option, as well as bank approval; however the Bond Council will not allow refinancing. He explained that there is a \$1.4 million deficit at the start of this budget. Mr. McKlarney explained line items in the budget and how the numbers were derived. The Board discussed in length an Emergency Service Coordinator and whether or not there is a need for one. The Board had a discussion regarding raises for Constitutional Officers and decided if the state follows through with the 2% increase the County will do the same. However, should the state not proceed with the 2%, then Constitutional Officers will receive 1.5% or a minimum of \$500.00 as all other employees are receiving.

Ms. Tickle outlined the Treasurer's Office, the Commissioner's Office, as well as the Sheriff's Office and what portions are paid out and then reimbursed back to the County. Mr. Dunn asked a question regarding Greenbrier and Castle Rock and why these items had been increased on the budget. Ms. Tickle explained that she based the increase on expenditures. Mr. Williams still feels that too many employees are being used at Castle Rock and the work to be done could be done with less people. Ms. Tickle stated as of

today \$64,714.50 has been paid to Greenbrier for employees at Castle Rock. Mr. Dunn asked for clarifications on hiring retired employees as part time employees and Ms. Tickle explained the process. Mr. Williams asked how much the expenditures for the golf course have been and Ms. Tickle stated \$165,260.00. Ms. Tickle explained we have received an estimated amount of \$147,000.00 thus far for Castle Rock and have spent \$276,000.00. She stated to keep in mind this is their busy time of the year. The Board discussed the pool issues at Castle Rock and the expenses which may be required to repair it. A discussion was held regarding the \$64,000.00 being spent at Castle Rock and what the money was used for and if the membership rates should be increased. Ms. Tickle stated the Wellness Center has been having a subsidy which is due to some equipment purchases. Mr. Dunn feels raising the Wellness Center membership rates by \$1.00 per month would help to break even.

## **EXECUTIVE SESSION**

***Mr. McCoy moved to go into executive session as permitted by Virginia Code 2.2-3711, A (1) Personnel. Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, and Mr. Baker, Mr. Scott Dunn***

***Mr. McCoy moved to return to open session and he certified that in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, and Mr. Baker, Mr. Scott Dunn***

## **TAX INCREASE**

***Mr. Williams motioned to adopt an emergency real estate tax rate for calendar year 2015-2016 of 61 cents per \$100.00 which will be partially contributed to the decrease in property values resulting from the reassessment. In addition, the Board wishes to advertise a 5 cent increase on personal property and machinery and tool taxes with the public hearing to be held at the recess meeting on June 18th. Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, and Mr. Baker, Mr. Scott Dunn***

## **RETIREMENT INCENTIVE**

Clarification by the Board was given on the retirement incentive program. The Board stated any employee which is VRS vested would be considered VRS eligible.

## **ADJOURN**

With no further business to discuss, Ms. Hobbs concluded the work session.

**APPROVED:**

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**Chair**

**ATTEST:**

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**Clerk**

At the recess meeting of the Giles County Board of Supervisors held on Thursday, May 21, 2015, at 6:30 PM in the Giles County General District Courtroom, 120 North Main Street, Pearisburg, the following were present:

Barbara Hobbs	Chair (Central District)
Larry Jay Williams	Vice-Chair (Eastern District)
Scott Dunn	Western District
Richard McCoy	At-Large Supervisor
Paul "Chappy" Baker	At-Large Supervisor
Chris McKlarney	County Administrator
Richard Chidester	County Attorney
Rhonda Tickle	Finance Director
Anna Welch	Board Secretary

### **CALL TO ORDER/INVOCATION**

Ms. Hobbs called the meeting to order. Mr. McKlarney offered the invocation and led the Pledge of Allegiance.

### **REQUEST FROM PRESERVE GILES COUNTY**

Mr. McKlarney explained that he had received a request from Preserve Giles County to endorse a cover letter which would include an introduction to a land survey to Giles County citizens whom own land directly in the path of the proposed Mountain Valley Pipeline. Mr. McKlarney stated Mr. Rick Shingles is available to answer any questions which the Board may have.

Mr. Chidester explained the cover letter makes the Board responsible for information contained within the mailing and since this Board did not gather the information he does not feel it should be endorsed. Mr. Chidester suggested the Board could assist with GIS information but sending a message to citizens that this survey came from the County is not recommended.

Mr. Williams asked Mr. McKlarney if we could assist with addresses and Mr. McKlarney explained we can assist with anything that is requested with a written FOIA request. Mr. Shingles explained they tried to use tax parcel information but are having a difficult time placing names with addresses. Mr. Williams stated he would be happy to assist Mr. Shingles with names and addresses on an individual basis and not as a Board member. Mr. Shingles explained the survey is complete and he only wanted the County to state they were aware of the survey because mail questioners are not very receptive. Mr. Williams exchanged information with Mr. Shingles and they will discuss this information together.

### **AUDITING SERVICES**

Ms. Tickle explained she had been pleased with our current audit providers. She explained she received information from surrounding areas regarding how much their audit service cost and Bland paid \$52,500.00, Craig paid \$56,000.00 and Giles County paid \$61,000.00. She stated that Robinson, Farmer, and Cox Associates has agreed to continue with the estimated cost of \$61,000.00. Ms. Hobbs asked if we can legally use them again without a new procurement and Mr. Chidester stated we can do a continuation on our current procurement. Mr. Williams feels this should be sent out for bids and Ms. Tickle explained the bid request would need submitted by January.

***Mr. McCoy motioned to extend the audit procurement agreement and Mr. Baker seconded the motion.***

**Discussion:** Mr. Williams asked if we could receive a combined audit with the PSA and Ms. Tickle explained the PSA is an enterprise and are not part of the County entity.

***The motion was approved 4-1 as follows:***

***Voting Yes: Ms. Hobbs, Mr. McCoy, Mr. Baker, and Mr. Dunn***

***Voting No: Mr. Williams***

#### **NEWPORT JULY 4<sup>TH</sup> PARADE REQUEST**

Mr. McKlarney stated we have received a request from Newport for them to have a July 4<sup>th</sup> parade.

***Mr. McCoy motioned to allow Newport to hold the July 4<sup>th</sup> parade event and Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, and Mr. Baker, Mr. Scott Dunn***

#### **REQUEST FOR RESIGNATION**

Mr. McKlarney explained we received a request for resignation from Mr. Jeff Spicer with Animal Control.

***Mr. Baker motioned to accept the resignation request from Mr. Jeff Spicer and Mr. McCoy seconded. The motion was approved 5-0 as follows:***

***Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, and Mr. Baker, Mr. Scott Dunn***

#### **UPDATE ON NEW RIVER/MOUNT ROGERS WORKFORCE DEVELOPMENT BOARD**

Mr. Williams gave an update to the Board on the New River/Mount Rogers Workforce Development Program. He explained they have a new regulation stating all board members must now be elected officials. Mr. Williams stated Mr. Jones the Secretary of Commerce and Trade will be at the Wytheville Meeting Center on Wednesday, August, 26<sup>th</sup> beginning at 10:00 am. Mr. Williams would like the Board to attend this if at all possible.

## PUBLIC COMMENTS

Mr. Zach Thompson: Mr. Thompson explained he had just attended a School Board Meeting where he found out the budget would include a 50% pay increase to School Board Members. Mr. Thompson asked the Board of Supervisors if they had given money to allow this and Ms. Hobbs explained we give them a specific amount of money from the County; however, we do not specify where it has to be used. Mr. Thompson asked the Board of Supervisors if they would be receiving a pay increase to serve the County and Mr. Baker explained they have not received a pay increase for the last 14 years nor is it included in this year's budget.

## PAYMENT OF WARRANTS

***Mr. McCoy motioned to approve \$681,336.68 for County Appropriations and Mr. Baker seconded the motion.***

***The motion was approved 5-0 as follows:***

***Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, Mr. Baker, and Mr. Dunn***

## SCHOOL BOARD APPROPRIATION

***Mr. McCoy motioned to approve the School Board Appropriation in the amount of \$2,160,084 and Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, Mr. Baker, and Mr. Dunn***

## SOCIAL SERVICES APPROPRIATION

***Mr. McCoy motioned to approve the Social Services Appropriation in the amount of \$123,000.00 and \$100,000.00 CSA. A single Pool Pass-Thru was approved for the amount of \$254,000.00. Mr. Baker seconded the motion.***

Discussion: Ms. Hobbs asked for an explanation regarding the definition of Single Pool Pass-Thru. Ms. Tickle stated this is a one-time allotment which gets them from one fiscal year to the next. Ms. Tickle will get a more clear definition for this and report back to the Board. Ms. Tickle will send a bill to the state requesting payment for the DSS portion of the audit.

***The motion was approved 5-0 as follows:***

***Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, Mr. Baker, and Mr. Dunn***

## APPOINTMENTS

***Mr. Dunn re-appointed Mr. Frank Cahoon to the Indoor Plumbing Rehabilitation Board if he accepts the position and Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, Mr. Baker, and Mr. Dunn***

**Mr. Dunn re-appointed Ms. Susan Kidd to the New River Community Action Local Board if she accepts the position and Mr. Baker seconded the motion. The motion was approved 5-0 as follows:**

**Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, Mr. Baker, and Mr. Dunn**

**Mr. Dunn re-appointed Mr. Jay Williams to the Indoor Plumbing Rehabilitation Board and Mr. McCoy seconded the motion. The motion was approved 4-1 as follows:**

**Voting Yes: Ms. Hobbs, Mr. McCoy, Mr. Baker, and Mr. Dunn**

**Abstained: Mr. Williams**

**Mr. Dunn re-appointed Ms. Jill Williams to the New River Community Action Board if she accepts and Mr. Baker seconded the motion. The motion was approved 5-0 as follows:**

**Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, Mr. Baker, and Mr. Dunn**

**Mr. Dunn re-appointed Mr. Leon Law to serve on the New River Valley Planning District Commission if he accepts and Mr. McCoy seconded the motion. The motion was approved 5-0 as follows:**

**Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, Mr. Baker, and Mr. Dunn**

**Mr. Dunn re-appointed Mr. Richard Chidester to the Regional Jail Authority Board and Mr. Baker seconded the motion. The motion was approved 5-0 as follows:**

**Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, Mr. Baker, and Mr. Dunn**

**Mr. Dunn appointed Mr. Todd Martin to serve as an alternate on the Regional Jail Authority Board and Mr. Baker seconded the motion. The motion was approved 5-0 as follows:**

**Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, Mr. Baker, and Mr. Dunn**

**Mr. Baker motioned to re-appoint Mr. Scoot Dunn to serve on the New River Valley Regional Police Academy and Mr. McCoy seconded the motion. The motion was approved 4-1 as follows:**

**Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, and Mr. Baker**

**Abstained: Mr. Dunn**

## **EXECUTIVE SESSION**

**Mr. McCoy moved to go into executive session as permitted by Virginia Code 2.2-3711, A (30) Contracts and Mr. Baker seconded the motion. The motion was approved 5-0 as follows:**

**Voting Yes: Mr. Dunn, Mr. Williams, Ms. Hobbs, Mr. McCoy, and Mr. Baker**

**Mr. McCoy moved to return to open session and he certified that in the closed session just concluded, nothing was discussed except the matter or matters (1)**

*specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Mr. Baker seconded the motion. The motion was approved 5-0 as follows:*

*Voting Yes: Ms. Hobbs, Mr. Williams, Mr. McCoy, Mr. Baker, and Mr. Dunn*

## **ANNOUNCEMENTS**

Mr. Williams thanked Mr. McKlarney for taking a group of people to tour the tomato plant in Dublin. Mr. Williams explained the tour was very interesting and very much appreciated.

## **ADJOURN**

Ms. Hobbs stated there was no further business and adjourned the meeting. The Board of Supervisors will hold their regular meeting on June 3, 2015 at 3:00 PM at the Giles County Administration Office located at 315 North Main Street, Pearisburg.

**APPROVED:**

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**Chair**

**ATTEST:**

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**Clerk**