

At the regular meeting of the Giles County Board of Supervisors held on Wednesday, January 4, 2017, at 3:00 PM in the Giles County Administration Office, located at 315 North Main Street, Pearisburg, the following were present unless noted absent.

Richard McCoy	Chair (At-Large Supervisor)
Larry Jay Williams	Vice-Chair (Eastern District)
Jeff Morris	Central District
Gary Eaton	Western District - ABSENT
Paul "Chappy" Baker	At-Large Supervisor
Chris McKlarney	County Administrator
Richard Chidester	County Attorney
Missy Bray	Board Secretary

CALL TO ORDER/INVOCATION

Mr. McCoy called the meeting to order, and Mr. McKlarney offered the invocation and led the Pledge of Allegiance.

REORGANIZATION OF THE BOARD OF SUPERVISORS

Mr. McKlarney stated with it being a new year a reorganization of the Board of Supervisors would need to take place.

ELECTION OF CHAIRMAN

***Mr. Baker moved to nominate Mr. Eaton as Chairman of the Board and Mr. Morris seconded the motion. The motion was approved 4-0 as follows:
Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams
Absent: Mr. Mr. Eaton***

ELECTION OF VICE-CHAIR

***Mr. Baker moved to nominate Mr. McCoy as Vice-Chair of the Board and Mr. Morris seconded the motion. The motion was approved 3-0 as follows:
Voting Yes: Mr. Baker, Mr. Morris, and Mr. Williams
Abstain: Mr. McCoy
Absent: Mr. Mr. Eaton***

ESTABLISH DATES/TIMES FOR MEETINGS

***Mr. Baker motioned for meeting dates and times to remain as previously established. The regular meeting shall be held on the first Wednesday of each month beginning at 3:00 PM, and the recess meeting shall be held on the third Thursday of each month beginning at 6:30 PM. Mr. Morris seconded the motion. The motion was approved 4-0 as follows:
Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams
Absent: Mr. Eaton***

ESTABLISH POLICY FOR RESCHEDULING OF MEETINGS DUE TO EMERGENCY SITUATIONS

Mr. Morris motioned to establish the same policy as held in the past which moves a meeting to the following week at the same time during the event of an emergency. Mr. Baker seconded the motion. The motion was approved 4-0 as follows:

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams
Absent: Mr. Eaton***

ADOPT ROBERTS' RULES OF ORDER

Mr. Baker motioned that the Board of Supervisors shall adopt and follow Roberts' Rules of Order. Mr. Morris seconded the motion. The motion was approved 4-0 as follows:

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams
Absent: Mr. Eaton***

APPROVAL OF MINUTES

Mr. Baker motioned to approve the minutes from the December 7, 2016 meeting. Mr. Morris seconded the motion. The motion was approved 4-0 as follows:

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams
Absent: Mr. Eaton***

VDOT REPORT

Mr. Clarke updated members regarding work being done around the county including work done on Riverbend, Goodwins Ferry, Stateline and Wabash. Mr. Clarke stated Eaton's Chapel and Rye Hollow are in progress. Mr. Clarke related information on a grant project on which he has been meeting with the Town of Pembroke. The grant would improve the intersection at Cascade Drive as well as improve the intersection at River Road. He spoke of some options that were presented to the town council.

Mr. Morris requested work on Prospectdale Road relating there were deep ruts in the road due to the culverts being clogged. Mr. Williams asked for the status of Guinea Mountain line painting and the status of the brush cutting MOU. Mr. Clarke stated he would take a look at Guinea Mountain. Mr. McKlarney stated the cost had been sent in to VDOT and the county is waiting to see what VDOT could pay. Mr. Clarke is to look into the status of the MOU on his end. Mr. Williams requested work on Hiram Jones Road in Eggleston.

Mr. McCoy requested VDOT look into qualifying the people being contracted for snow removal relating the need to make sure a proper job is being done. Mr. Clarke stated they would watch to ensure the work is done properly. Mr. McCoy asked how much the total was for Big Stony Creek turn lane. Mr. Clarke is to send a dollar amount

VDOT REPORT – Cont'd

to Mr. McKlarney.

Mr. McKlarney stated Mr. Eaton requested the potholes on Route 460 in Glen Lyn be filled. Mr. Clarke stated he is working on getting the concrete in that area replaced. Mr. McKlarney requested the potholes be filled as quickly as possible and the concrete be removed at a later date.

COUNTY VDOT REPORT – BRYAN REED

Mr. Reed provided members with an update on projects and timelines including Springdale, Skyview, Goodwins Ferry, and Penvir Bridge. Mr. Reed related he had received an email from Jay Guy stating the Penvir Bridge project was fully funded at \$632,000; however, the last estimate received from Thompson & Litton shows the project at a cost of \$787,058. Mr. Reed shared various options to obtain additional funding. Mr. McKlarney suggested the project be put out for bid in order to see what the actual cost would be.

SCHOOL BOARD REPORT

Dr. Arbogast updated the board on current enrollments. He stated there are currently 2,400 students which is no change from November and an increase of 7 from the same time last year. A calendar of events for January was given to the Board. Dr. Arbogast related information regarding SOL testing for the following week. He also related the state had come to audit the VPI+ program in November. He received notice in December stating the program had no findings.

Mr. Williams asked for the status of having beef processed for the agriculture program. Mr. Mills stated he had been in contact with a USDA certified vendor that was checking to see if his insurance would allow the students to come into the facility.

Mr. McKlarney related the School Board had requested assistance with constructing a parking lot at Macy McClougherty School. Dr. Arbogast provided information on the plans for constructing the lot and requested the county provide labor. Mr. McCoy stated it appeared the system worked fine in the past before the pickup location was moved this school year. Dr. Arbogast related the situation in the old location was not good with students and parents walking between cars. Members discussed details of the planned lot and various options to improve the student pickup situation. Dr. Arbogast related he would like to get the lot constructed and look at needed walkway access afterwards. Mr. Belcher expressed concern regarding construction and packing of the lot during this time of the year. He stated he would like to make sure his department could complete the job as expected. Mr. Mills stated something needs to be done quickly to alleviate the problem.

SCHOOL BOARD REPORT – Cont'd

Mr. Williams motioned to move forward to assist with the construction of a parking lot at Macy McClaugherty School.

Mr. McCoy stated he would like to see some of the issues worked out before moving forward with the project. There was discussion regarding various issues. Mr. McKlarney suggested a meeting between county and school staff involved in the project. Members agreed to reconsider the project after some issues have been resolved.

Mr. Williams withdrew his motion to move forward to assist with the construction of a parking lot at Macy McClaugherty School.

NEW BUSINESS

ELECTRONIC MEETING POLICY RESOLUTION

Mr. McKlarney presented a resolution for an electronic meeting policy and recommended approval. A copy of the resolution is included at the end of these minutes.

Mr. Morris made a motion to approve the resolution for an Electronic Meeting Policy and Mr. Baker seconded the motion. The motion was approved 4-0 as follows:

Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams

Absent: Mr. Eaton

ENGINEERING RETAINER

Mr. McKlarney presented information regarding a retainer agreement for engineering services from Thompson & Litton. Mr. McKlarney related the Board has the option to extend the current agreement or send it out for bids.

Mr. Williams made a motion to approve the renewal of the engineering retainer with Thompson & Litton and Mr. Baker seconded the motion. The motion was approved 4-0 as follows:

Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams

Absent: Mr. Eaton

PAYMENT OF WARRANTS

Mr. Baker made a motion to approve Giles County Appropriations in the amount \$869,053.14 and Mr. Morris seconded the motion. The motion was approved 4-0 as follows:

Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams

Absent: Mr. Eaton

APPOINTMENTS

Mr. Morris made a motion to appoint Mr. Colin Munsey as an alternate to the Giles County PSA and Mr. Baker seconded the motion. The motion was approved 4-0 as follows:

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams
Absent: Mr. Eaton***

Mr. Baker made a motion to reappoint Mr. Brian Squibb to Giles Races pending his acceptance and Mr. Morris seconded the motion. The motion was approved 4-0 as follows:

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams
Absent: Mr. Eaton***

NEW BUSINESS

SURPLUS PROPERTY – JOHN MILLS

Mr. Mills requested authority to salvage old boilers, equipment and other materials at the old hospital site. He related that some would be sold on the government auction site while others, not suitable for auction, would be sold for scrap. Members discussed the request and asked about the cost to sell items on the government auction site. Mr. Mills replied 15 percent was the cost the last time the site was used.

Mr. Baker made a motion to approve the sale of surplus property from the old hospital site and Mr. Morris seconded the motion. The motion was approved 4-0 as follows:

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams
Absent: Mr. Eaton***

EXECUTIVE SESSION

Mr. Morris motioned to go into executive session as permitted by Virginia Code 2.2-3711 (A) (7) Legal and 2.2-3711, (A) (30) Contracts. Mr. Baker seconded the motion. The motion was approved 4-0 as follows:

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams
Absent: Mr. Eaton***

Mr. Morris motioned to return to open session and he certified that in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Mr. Baker seconded the motion. The motion was approved 4-0 as follows:

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams
Absent: Mr. Eaton***

OLD HOSPITAL

Mr. Morris made a motion to move forward with the construction at the old hospital site after consultation with Mr. Eaton, and Mr. Baker seconded the motion. The motion was approved 4-0 as follows:

Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams

Absent: Mr. Eaton

ADJOURN

Mr. Morris made a motion to adjourn the meeting and Mr. Baker seconded the motion. The motion was approved 4-0 as follows:

Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams

Absent: Mr. Eaton

The next meeting will be held on Thursday, January 19, 2017, at the Giles County Administration Office located at 315 North Main Street, Pearisburg.

APPROVED:

Vice-Chair

ATTEST:

Clerk

**RESOLUTION OF THE GILES COUNTY BOARD OF SUPERVISORS
TO ESTABLISH AN ELECTRONIC MEETING POLICY**

Be it resolved that the Giles County Board of Supervisors, meeting on January 4, 2017, with a quorum present, hereby adopts the following policy:

GILES COUNTY BOARD OF SUPERVISORS ELECTRONIC MEETING POLICY

It is the policy of the Giles County Board of Supervisors (the Board) that individual Board members may participate in meetings of Board of Supervisors by electronic means as permitted by Virginia Code § 2.2-3708.1. This policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

I. Procedure for emergency or personal matter:

A. On or before the day of a meeting, the member shall notify the Chair of the Board that the member is unable to attend the meeting due to an emergency or a personal matter. The member must identify with specificity the nature of the emergency or personal matter.

B. A quorum of the Board must be physically assembled at the primary or central meeting location.

C. Participation by the absent member due to an emergency or a personal matter shall be limited in each calendar year to two (2) meetings or 25 percent (25%) of the meetings of the Board, whichever is fewer.

II. Procedure for a temporary or permanent disability.

A. On or before the day of a meeting, the member shall notify the Chair of the Board that the member is unable to attend the meeting due to a temporary or permanent disability or medical condition that prevents his or her physical presence.

B. A quorum of the Board must be physically assembled at the primary or central meeting location. The Clerk shall record in the Board's minutes the fact of the disability or other condition and the remote location from which the absent member participated.

III. Requirement for any remote participation.

A. The Board of Supervisors shall make arrangements for the voice of the absent member or members to be heard by all persons in attendance at the meeting location.

IV. Approval of participation from remote location.

A. Individual participation from a remote location shall be approved unless such participation would violate this policy or the provisions of the Virginia Freedom of Information Act. If a member's participation from a remote location is challenged, then the Board of Supervisors shall vote whether to allow such participation. If the Board of Supervisors votes to disapprove of the member's participation because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity.

Adopted at a meeting of the Giles County Board of Supervisors held on January 4, 2017.

Adopted at a meeting of the Board of Supervisors of Giles County, Virginia, held on January 4, 2017.

	voting for	voting against	abstain	absent
McCoy	X	_____	_____	_____
Morris	X	_____	_____	_____
Baker	X	_____	_____	_____
Williams	X	_____	_____	_____
Eaton	_____	_____	_____	X

Attest: 
 Christopher P. McKelvey, Clerk

Approved as to form: 
 County Attorney