

At the recess meeting of the Giles County Board of Supervisors held on Thursday, March 17, 2016, at 6:30 PM in the Giles County Administration Office located at 315 North Main Street, Pearisburg, the following members were present unless noted absent.

Richard McCoy	Chair (At-Large Supervisor)
Larry Jay Williams	Vice-Chair (Eastern District)
Jeff Morris	Central District
Gary Eaton	Western District (Absent)
Paul "Chappy" Baker	At-Large Supervisor
Chris McKlarney	County Administrator
Richard Chidester	County Attorney
Anna Welch	Board Secretary

### **CALL TO ORDER/INVOCATION**

Mr. McCoy called the meeting to order, and Mr. McKlarney offered the invocation and led the Pledge of Allegiance.

### **APPROVAL OF MINUTES**

***Mr. Baker motioned to approve the minutes from the March 2, 2016 meeting, and Mr. Morris seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

### **CONSTITUTIONAL OFFICERS**

There were no constitutional officers present.

### **PUBLIC COMMENTS**

There were no public comments.

### **PRESENTATION-NEW RIVER VALLEY JUVENILE DETENTION HOME**

Mr. Joseph Young, Superintendent of the New River Valley Juvenile Detention Home introduced himself to the Board. He indicated the home has space for 24 beds and explained this is a pre-trial facility. Mr. Young discussed plans of renovating the facility once a service agreement has been written. He discussed the education program and how it prepares the children to be an active part of the community. Ms. Hughes, Chairman, introduced herself and discussed several items such as their current principal and meal programs.

### **NEW BUSINESS**

**PROCLAMATION – WEEK OF THE YOUNG CHILD, APRIL 11<sup>TH</sup> – 17<sup>TH</sup>**

Mr. McKlarney read the proclamation and explained the Giles Early Education Project wishes to celebrate the Week of the Young Child April 11<sup>th</sup> – 17<sup>th</sup>.

***Mr. Baker motioned to approve the Week of the Young Child Proclamation, and Mr. Morris seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

[A copy of this Proclamation is at the end of these minutes.]

**VIRGINIA’S FIRST REGIONAL INDUSTRIAL FACILITY AUTHORITY  
PARTICIPATION AGREEMENT**

Mr. McKlarney indicated the agreement has been reviewed by Mr. Chidester and this will replace the current agreement.

***Mr. Baker motioned to approve the Virginia’s First Regional Industrial Facility Authority Participation Agreement, and Mr. Williams seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

**REQUEST FOR ROAD CLOSURE – TRIADVENTURE MOUNTAIN LAKE HILL  
CLIMB – APRIL 3, 2016**

Mr. McKlarney explained the requested road closure will be along Route 700 on Mountain Lake Road for approximately two and half hours.

***Mr. Morris motioned to approve the requested road closure, and Mr. Baker seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

**VDOT RESOLUTION – SPRINGDALE ROAD RECONSTRUCTION**

Mr. McKlarney explained this will allow him to sign the formal authorization to execute the project agreements regarding the Springdale Road Construction.

***Mr. Williams motioned to approve the VDOT Resolution and Mr. Morris seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

[A copy of this Resolution is at the end of these minutes.]

## **GILES COUNTY SCHOOL BOARD REPORT**

Ms. McMahon outlined savings which have been instituted over the last several years such as rerouting buses, sharing of teachers for Narrows and Giles High Schools, the hiring of an Occupational Therapist, and combined positions at the School Board Office. She continued explaining that in 2014, an administrative organizational study was performed which displayed a need for several additional staff members which became shared positions. She explained they apply for grants, have school reviews performed, and have not rehired several cut positions. She also mentioned there was an 11% cut in coaches' salaries which has not been fully reinstated. Ms. McMahon stated the Board plans to continue researching savings ideas without negatively affecting the priority of the students.

Mr. Steele feels both Boards share challenges with showing the community and tax payers they are doing their due diligence to take care of their money and be good stewards. He indicated the School Board plans to tighten where they can and present their ideas to the Board of Supervisors for questions and input during the upcoming budget process.

Mr. Ballard indicated since 2008-2009 there have been 2 part-time teachers, 8 full time teachers, and 29 teacher assistant jobs which have been eliminated and not restored. He feels they are having problems trying to attract new teachers, especially for math and science. Mr. Ballard would like to recommend offering new teachers possible tax breaks or other incentives if they agree to work and live in Giles County. Mr. Chidester is not sure from a legal aspect this is possible.

Mr. Williams asked the School Board to evaluate the partial school days which are held throughout the year. He feels running buses and opening schools can be costly for only 4 hours. Ms. McMahon stated this has been a discussion every year.

## **PUBLIC HEARING**

The following Planning Commission Members were present for the public hearing: Mr. Taylor, Mr. Hackney, Mr. Johnson, Mr. Berckman, Mr. R. Browning, and Mr. Baker.

## **REQUEST FOR A CONDITIONAL USE PERMIT: SECTION 603.03-25 – BRIARWOOD DEVELOPMENT, LLC.**

Mr. Ross explained the property is located on 8277 Virginia Avenue, Newport, and is identified as tax parcel 45-36. The property currently has one existing apartment building and the owner is seeking a conditional use permit to construct an additional 3 apartment buildings. A site plan was provided to the Board for review. Mr. Ross stated he had received one email from Mr. David Yolton outlining concerns of the number of units causing added noise and debris. Mr. Ross feels the concern was covered by the applicant, Mr. Shannon Lucas, in the site plan. With no further questions or comments, Mr. McCoy closed the public hearing.

## **GILES COUNTY ZONING ORDINANCE 702.01 – PROPOSED TEXT AMENDMENT**

Mr. Ross explained the proposed text amendment to the Giles County Zoning Ordinance is to clarify Section 702.01 "Additional Single Family Structures on the Same Lot". The clarification provides that two mobile homes may be placed on the same lot provided that mobile homes are a permitted use in the zoning district, subject to the other existing requirements in the section. With no further questions or comments, Mr. McCoy closed the public hearing.

## **NEW BUSINESS**

### **RESOLUTION TO ESTABLISH A POLICY FOR RECORDINGS OF MEETING MINUTES**

Mr. McKlarney explained The Library of Virginia allows for audio recordings to be destroyed when no longer useful. He indicated the records could be maintained; however, the amount of data would be enormous.

***Mr. Williams motioned that once meeting minutes have been approved, all audio files shall be destroyed. Mr. Baker seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

[A copy of this Resolution is at the end of these minutes.]

### **SUPPLEMENTS REQUEST FOR FISCAL YEAR 2016**

Mr. McKlarney outlined the supplement request for fiscal year 2016 in the amount of \$172,961.30.

***Mr. Williams motioned to approve the supplement amount of \$172,961.30, and Mr. Baker seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

### **DECREASES FOR FISCAL YEAR 2015-2016**

Mr. McKlarney outlined the decreases for the fiscal year 2015-2016 in the amount of \$350,000.00.

***Mr. Williams motioned to approve the decreases in the amount of \$-350,000.00, and Mr. Morris seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

## **CARRY OVER FISCAL YEAR 2015**

Mr. McKlarney outlined the carry overs for fiscal year 2015 in the amount of \$25,965.00.

***Mr. Morris motioned to approve the carry overs in the amount of \$25,965.00, and Mr. Baker seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

[A copy of these supplements, decreases, and carry over are at the bottom of these minutes.]

## **OLD BUSINESS**

### **COMMUNITY MEETING IN NEWPORT**

Mr. McKlarney stated Mr. Williams, Mr. Ross, and himself attended a community meeting in Newport regarding the Mountain Valley Pipeline Project. He indicated the meeting was beneficial and several homeowners were in attendance with numerous concerns. Mr. McKlarney explained the lawyer wishes to have one map to provide to FERC.

### **PAYMENT OF WARRANTS**

***Mr. Baker motioned to approve \$706,393.09 for County Appropriations, and Mr. Morris seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

### **SCHOOL BOARD APPROPRIATIONS**

***Mr. Baker motioned to approve \$2,180,649 for April School Board Appropriations, and Mr. Morris seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

### **SOCIAL SERVICES APPROPRIATIONS**

***Mr. Morris motioned to approve \$250,000 for Social Services Appropriations and \$243,012 CSA for April 2016. Mr. Baker seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

### **APPOINTMENTS**

There were no appointments.

## EXECUTIVE SESSION

***Mr. Morris motioned to go into executive session as permitted by Virginia Code 2.2-3711, A (1) Personnel. Mr. Baker seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

***Mr. Morris motioned to return to open session and he certified that in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Mr. Baker seconded the motion. The motion as approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

## ANNOUNCEMENTS

### LHOIST NORTH AMERICA TRAILERS

Mr. Williams announced that John Mills wishes to sell or auction the trailers onsite at Lhoist North America instead of moving them twice. The Board agrees this is the best option. They will seek guidance from the auctioneer on how to proceed with the auction.

### 2016 RAMPS AND ROADS

Mr. McKlarney announced that the Ramps and Roads clean-up day will be held on Saturday, March 19, 2016.

## ADJOURN

***With no further business, Mr. Morris motioned to adjourn, and Mr. Baker seconded the motion. The motion was approved 4-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Morris, and Mr. Williams***

***Absent: Mr. Eaton***

The next meeting will be held on Wednesday, April 6, 2016, at 3:00 PM. The meeting will be held at the Giles County Administration Office located at 315 North Main Street, Pearisburg.

**APPROVED:**

\_\_\_\_\_  
Chair

**ATTEST:**

\_\_\_\_\_  
Clerk

March 17, 2016

**PROCLAMATION BY THE GILES COUNTY BOARD OF SUPERVISORS on  
the Week of the Young Child**

Whereas, the **Giles Early Education Project** and local pre-school classes and schools, in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child, April 11-17, 2016; and

Whereas, these organizations are working to improve early learning opportunities, which are crucial to the growth and development of young children, and to building better futures for everyone in **Giles County**; and

Whereas, all young children and their families across the country and in **Virginia** deserve access to high-quality early education and care; and

Whereas, in recognizing and supporting the people, programs, and policies that are committed to high-quality early childhood education as the right choice for kids;

We, the **Giles County Board of Supervisors of Giles County, Virginia**, do hereby proclaim **April 11-17, 2016**, as the **Week of the Young Child** in Giles County, Virginia, and encourage all citizens to work to make a good investment in early childhood in Giles County, Virginia.

Report of Vote:

	YAY	NAY	ABSTAIN	ABSENT
McCoy	✓	—	—	—
Williams	✓	—	—	—
Baker	✓	—	—	—
Eaton	—	—	—	✓
Morris	✓	—	—	—

  
Attest: Chris McKlarney, County Administrator

RESOLUTION TO AUTHORIZE EXECUTION OF PROJECT AGREEMENTS REGARDING VIRGINIA DEPARTMENT OF TRANSPORTATION PROJECT #0654-035-R98 (SPRINGDALE ROAD RECONSTRUCTION)

WHEREAS the County of Giles has applied for revenue sharing funds for the reconstruction of a portion of Springdale Road from a point 4.21 miles south of Route 622 to the current end of state maintenance, and

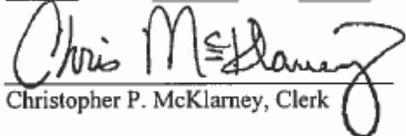
WHEREAS VDOT requires formal authorization for the execution of the Project Agreement as set forth herein,

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors hereby commits to fund its local share of preliminary engineering, right-of-way and construction (as applicable) of the project under agreement with the Virginia Department of Transportation in accordance with the project financial document.

BE IT FURTHER RESOLVED, that the County Administrator or Assistant County Administrator, are authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

Adopted at a meeting of the Board of Supervisors of Giles County, Virginia, held on March 17, 2016.

	voting for	voting against	abstain	absent
McCoy	✓	_____	_____	_____
Baker	✓	_____	_____	_____
Williams	✓	_____	_____	_____
Eaton	_____	_____	_____	✓
Morris	✓	_____	_____	_____

Attest:   
Christopher P. McKlamey, Clerk

RESOLUTION TO ESTABLISH A POLICY FOR RECORDINGS OF MEETING MINUTES

WHEREAS the County of Giles has not established a policy for retention of audio recordings of meetings of various public bodies which are components of Giles County government, and

WHEREAS record retention schedules established by the Library of Virginia, particularly schedule GS19 010089 provides that audio records may be destroyed when no longer useful, and

WHEREAS the purpose of the recordings is to allow the clerk of each body to prepare accurate minutes for approval by the body, and

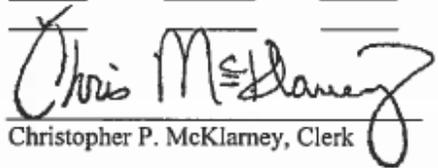
WHEREAS after preparation and approval of such minutes the recordings serve no further purpose,

BE IT FURTHER RESOLVED that the Board of Supervisors establishes as policy that audio recordings of meetings shall be destroyed after minutes of meetings have been prepared and officially approved by the public body.

This policy shall not apply to recordings that are required to be retained by applicable law.

Adopted at a meeting of the Board of Supervisors of Giles County, Virginia, held on March 17, 2016.

	voting for	voting against	abstain	absent
McCoy	✓	_____	_____	_____
Baker	✓	_____	_____	_____
Williams	✓	_____	_____	_____
Eaton	_____	_____	_____	_____
Morris	_____	_____	_____	✓

Attest:   
Christopher P. McKlamey, Clerk

**MARCH 17 2016**  
**SUPPLEMENTS REQUEST FY2016 - CARRY OVERS FROM FY2015**

<b>SUPPLEMENTS</b>		
DMV STOPS	\$11,065.68	100-12410-3161
PSA FEES	\$4,659.52	100-12415-3163
JUDICIAL SALES	\$3,866.76	100-12410-3162
TOWN TAX TICKETS	\$342.98	100-12410-6001
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LITTER GRANT	\$9,683.00	100-31200-3100
FIRE PROGRAMS	\$33,133.04	100-32400-5653
ABC CALENDER	\$2,000.00	100-31200-5917
DRUG TASK PAYMENTS	\$1,483.68	100-31200-6020
BALLGAME SECURITY	\$5,035.00	100-31200-1600
BALLGAME SECURITY	\$385.17	100-31200-2100
COMM ATTY COMP BD	\$1,947.75	100-22100-1101
VACO REPAIRS	\$1,050.75	100-31200-6009
INS. DAMAGE EEMS	\$97,964.99	250-64200-0001
<b>TOTAL SUPPLEMENTS</b>	<b>\$172,961.30</b>	

<b>DECREASES</b>		
NANOSONIC GRANT	-\$350,000.00	250-61000-0001
<b>DECREASE SCHOOL BUDGET</b>	<b>-\$350,000.00</b>	<b>1 OF 2</b>

<b>CARRY OVER FY2015</b>		
GILES COUNTY EXTENSION FUN	\$5,000.00	100-83400-5925
SUMMER FOOD PROGRAM	\$20,965.00	100-65100-0001
<b>TOTAL CARRY OVER</b>	<b>\$25,965.00</b>	