

At the recess meeting of the Giles County Board of Supervisors held on Thursday, October 19, 2017, at 6:30 PM, in the Giles County Administration Office, 315 North Main Street, Pearisburg, the following were present unless noted absent:

Richard McCoy	Chair (At-Large Supervisor)
Paul "Chappy" Baker	Vice-Chair (At-Large Supervisor)
Larry Jay Williams	Eastern District
Jeff Morris	Central District
Harless "Benny" Johnson, Jr.	Western District
Chris McKlarney	County Administrator
Rhonda Tickle	Finance Director
Richard Chidester	County Attorney
Missy Bray	Board Secretary

### **CALL TO ORDER/INVOCATION**

Mr. McCoy called the meeting to order, and Mr. McKlarney offered the invocation and led the Pledge of Allegiance.

### **APPROVAL OF MINUTES**

***Mr. Baker motioned to approve the October 4, 2017, minutes as presented. Mr. Morris seconded the motion. The motion was approved 5-0 as follows:  
Voting Yes: Mr. Baker, Mr. Johnson, Mr. McCoy, and Mr. Morris, Mr. Williams***

### **PUBLIC COMMENTS**

**Ms. Anne Chambers** - Ms. Chambers inquired about the progress on Penvir Bridge. Mr. McCoy related the county has continually pushed VDOT on this project. He indicated two required forms had not been previously disclosed but were now completed and another two are yet to be received from VDOT. Mr. McCoy stated bids can go out once the additional two forms are done and approval is received from VDOT, with the bids open for thirty days. He stated the county has fought with them for a number of years but it looks as though it is getting close.

Ms. Chambers also inquired about the paving being done on Route 100. Mr. McCoy related VDOT had come through and paved part of it, laid tar and gravel then put a slurry on top of the tar and still had not painted lines or cleaned up the excess. Ms. Chambers stated a resident reported gravel in his driveway and he ended up with a busted windshield. Mr. McCoy indicated VDOT is supposed to clean up all the excess gravel, and related members express issues at every meeting. He stated members might request the district representative come to a meeting.

Ms. Chambers inquired about the timeline of Skyview Lane, stating she was told it had been surveyed then it was resurveyed. Mr. McCoy stated there had been some issue with the width and VDOT is doing the construction on that project, which means they will

be contracting it out. He also stated VDOT would be responsible for the drain at the bottom of the road. However, notification on when it would begin has not been received, but it was still planned to go. Mr. Williams stated Skyview Lane had been on the Six Year Plan since 1992, indicating he had been to the Salem VDOT office to speak to them about it. He related the money is there for Skyview. Mr. McCoy stated the money is there for Penvir Bridge as well.

## **NEW BUSINESS**

### **EMERGENCY OPERATIONS PLAN RESOLUTION**

Mr. McKlarney presented a proposed resolution adopting the updated Emergency Operations Plan indicating the plan is required to be updated every four years. He stated the plan is used by emergency personnel and recommended approval. A copy of the resolution is attached at the end of these minutes.

***Mr. Williams made a motion approve the Emergency Operations Plan resolution as presented. Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Mr. Baker, Mr. Johnson, Mr. McCoy, Mr. Morris and Mr. Williams***

### **MUTUAL AID AGREEMENTS**

Mr. Chidester presented mutual aid agreements and resolutions regarding the agreements with Bland County and Craig County. He indicated insurance liability coverage could be affected if the agreements were not in place and emergency personnel were assisting a neighboring locality. Mr. Chidester related the agreement allows for emergency and medical services to assist across jurisdictional lines. Resolution copies are attached at the end of these minutes.

***Mr. Williams made a motion approve mutual aid agreements and resolutions for both Bland County and Craig County. Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Mr. Baker, Mr. Johnson, Mr. McCoy, Mr. Morris and Mr. Williams***

### **PAYMENT OF WARRANTS**

***Mr. Baker motioned to approve warrants in the amount of \$718,658.86. Mr. Morris seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Mr. Baker, Mr. Johnson, Mr. McCoy, Mr. Morris and Mr. Williams***

### **SCHOOL BOARD APPROPRIATIONS**

***Mr. Baker motioned to approve \$2,283,819.50 for November 2017 School Board Appropriations and Mr. Williams seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Mr. Baker, Mr. Johnson, Mr. McCoy, Mr. Morris and Mr. Williams***

## **SOCIAL SERVICES APPROPRIATIONS**

***Mr. Morris motioned to approve \$300,000 for Social Services for November 2017.***

***Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Mr. Baker, Mr. Johnson, Mr. McCoy, Mr. Morris and Mr. Williams***

## **CSA APPROPRIATIONS**

***Mr. Morris motioned to approve \$275,000 for CSA for November 2017. Mr. Baker seconded the motion.***

***Discussion:*** Mr. Williams inquired why the request was for \$275,000. Ms. Tickle indicated she did not do CSA, so she was uncertain. Mr. Morris related it was a rollover account and would work itself out by the end of the year. Mr. McKlarney indicated there would be a clearer picture once things settle in with the county taking over CSA. Mr. Williams stated with \$245,000 showing unexpended, it would be unwise to allocate another \$275,000. Ms. Tickle stated the funds, even though allocated, were still in the general fund until they were actually expended.

***Mr. Morris withdrew his motion.***

***Mr. Williams made a motion to approve \$100,000 for CSA for November 2017. Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Mr. Baker, Mr. Johnson, Mr. McCoy, Mr. Morris and Mr. Williams***

## **APPOINTMENTS**

***Mr. Morris made a motion reappoint Mr. Frank Cahoon to the Giles County Building Code Board of Appeals. Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Mr. Baker, Mr. Johnson, Mr. McCoy, Mr. Morris and Mr. Williams***

## **ANNOUNCEMENTS**

Mr. Baker reminded members of the ACCE appreciation dinner to be held on October 24, 2017.

## **EXECUTIVE SESSION**

***Mr. Morris motioned to go into executive session as permitted by Virginia Code 2.2-3711 A (7) Legal Counsel, and (3) Disposition of Real Property. Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Johnson, Mr. Morris and Mr. Williams***

***Mr. Morris motioned to return to open session and he certified that in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Mr. Baker seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Mr. Baker, Mr. McCoy, Mr. Johnson, Mr. Morris and Mr. Williams***

## **JOINT PUBLIC HEARINGS**

Mr. Leon Law, Chairman of the Planning Commission opened the public hearing with the Board of Supervisors and called the Planning Commission to order. The following Planning Commission members were in attendance: Mr. Baker, Mr. Berkman, Mr. B. Browning, Mr. Law, and Mr. Taylor.

### ***REQUEST FOR CONDITIONAL USE PERMIT-LAFON***

Mr. Ross stated he had received a request for the issuance of a Conditional Use Permit pursuant to section 802.04 and 706.03-5(c) of the Giles County Zoning Ordinance to allow for a changeable copy LED sign and square footage greater than that allowed by section 706.12-02. The sign will be a replacement for an existing freestanding sign that is to be removed, and will have a total of 70 square feet of signage. Also proposed, are (3) 3'x10' temporary banners that will be used intermittently. The property associated with this request is identified as tax parcel 45-33A, is owned by A. Lance Lafon, is located at 190 Winding Way Drive, Newport, Virginia, (Lafon Auto), and is located in the RRA-1 Zoning District. Mr. Ross indicated Mr. Lafon plans to put up the sign as finances allow. He related he had received no calls or correspondence regarding this permit application.

Mr. McCoy asked for any questions or comments. Hearing none, he closed that portion of the public hearing and sent it back to the Planning Commission for recommendation.

### ***REQUEST FOR CONDITIONAL USE PERMIT-JESSEE***

Mr. Ross stated a request was received for the issuance of a Conditional Use Permit pursuant to section 802.04 and 302.70 of the Giles County Zoning Ordinance to allow for the construction of a private garage in excess of 1,600 square feet. This request is for a 2,400 square foot structure. The property associated with this request is owned by W. Byron Jessee, is located near 119 Boy Scout Road, formerly 125 Boy Scout Road, near Narrows, Virginia, and is identified as 37B-3-83. This tax parcel is to be consolidated with tax parcel 37B-3-35, and 37B-3-39 per section 708.01-3 of the Giles County Zoning Ordinance prior to issuance of a building permit. The property is located within the RRA-1 Zoning District. Mr. Ross related he had received no calls or correspondence regarding this permit application.

Mr. McCoy asked for any questions or comments. Hearing none, he closed the public hearing and sent it back to the Planning Commission for recommendation. Mr. Law adjourned the Planning Commission.

**CARRYOVERS**

Ms. Catherine Ballard presented a request for carryovers from FY 17 to FY 18. Mr. Williams inquired about the carryover PSA Admin Fees. Ms. Tickle related the Treasurer was saving those funds for needed equipment at the time of the new software installation. Members also discussed Courtroom Security and summer food line items. A copy is attached at the end of these minutes.

***Mr. Williams made a motion to approve carryovers from FY 17 to FY 18 in the amount of \$557,088.98. Mr. Morris seconded the motion. The motion was approved 5-0 as follows:***

***Voting Yes: Mr. Baker, Mr. Johnson, Mr. McCoy, Mr. Morris and Mr. Williams***

**ADJOURN**

With no further business, the meeting was adjourned. The next Board of Supervisors meeting will be held on Wednesday, November 1, 2017, at 3:00 PM. The meeting will be held at the Giles County Administration Office located at 315 North Main Street, Pearisburg.

**APPROVED:**

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**Chair****ATTEST:**

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**Clerk**

## Appendix 9 – Resolution of Adoption of EOP

### Resolution Emergency Operations Plan

WHEREAS the Board of Supervisors of Giles County, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS Giles County has a responsibility to provide for the safety and well being of its citizens and visitors; and


WHEREAS Giles County has established and appointed a Director and Coordinator of Emergency Management

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Giles County, Virginia, this Emergency Operations Plan as revised is officially adopted, and

IT IS FURTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, are tasked and authorized to maintain and revise as necessary this document over the next four (4) year period or until such time be ordered to come before this board.

  
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Chairman, County Board of Supervisors

ATTEST:

  
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Clerk  
County Board of Supervisors

Adopted this 19<sup>th</sup> day of OCTOBER 2017

**RESOLUTION AUTHORIZING COUNTY ADMINISTRATOR  
TO EXECUTE MUTUAL AID AGREEMENT WITH BLAND COUNTY**

WHEREAS, Virginia Code Section 15.2-1300.1, adopted by the General Assembly in 2011, authorizes adoption of resolutions to authorize the chief administrative officer of a Virginia locality to arrange for provision of aid to other localities and receipt of aid from other localities in situations where there is no State or local declaration of emergency, including approval by the chief administrator of agreements with other localities, and including deployment of volunteers and of employees of Constitutional officers, with the concurrence of the Constitutional officer, subject to availability of resources; and

WHEREAS, Virginia Code Section 27-1, *et seq.* authorizes neighboring counties to enter into agreements for joint and mutual aid in the provision of fire protection and emergency medical services; and

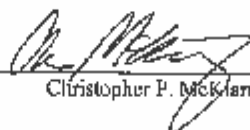
WHEREAS, Virginia Code Section 15.2-1300.1 grants the same authority and immunity for deployed personnel acting pursuant to the resolution of the governing body as they would have in the locality where they are employed or volunteer; and

WHEREAS it is the intent of the Giles County Board of Supervisors to authorize the County Administrator to make arrangements for provision of such aid to Bland County; and

NOW, THEREFORE, the Giles Board of Supervisors hereby resolves that Giles County and its Constitutional officers and volunteers and employees and officers are authorized to participate in granting and receipt of interjurisdictional aid and that the County Administrator is authorized to make any necessary arrangements for such aid, including executing any specific agreements or requests to provide or receive aid, subject to lawful appropriations and availability of resources, and the County Administrator is authorized to execute a Mutual Aid Agreement with Bland County for this purpose.

Adopted at a meeting of the Giles County Board of Supervisors held on October 19, 2017.

	VOTING FOR	VOTING AGAINST	ABSTAIN	ABSENT
McCoy	<u>  X  </u>	_____	_____	_____
Johnson	<u>  X  </u>	_____	_____	_____
Williams	<u>  X  </u>	_____	_____	_____
Morris	<u>  X  </u>	_____	_____	_____
Baker	<u>  X  </u>	_____	_____	_____

  
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 Christopher P. McKamey, Clerk

**RESOLUTION AUTHORIZING COUNTY ADMINISTRATOR  
TO EXECUTE MUTUAL AID AGREEMENT WITH CRAIG COUNTY**

WHEREAS, Virginia Code Section 15.2-1300.1, adopted by the General Assembly in 2011, authorizes adoption of resolutions to authorize the chief administrative officer of a Virginia locality to arrange for provision of aid to other localities and receipt of aid from other localities in situations where there is no State or local declaration of emergency, including approval by the chief administrator of agreements with other localities, and including deployment of volunteers and of employees of Constitutional officers, with the concurrence of the Constitutional officer, subject to availability of resources; and

WHEREAS, Virginia Code Section 27-1, *et seq.*, authorizes neighboring counties to enter into agreements for joint and mutual aid in the provision of fire protection and emergency medical services; and


WHEREAS, Virginia Code Section 15.2-1300.1 grants the same authority and immunity for deployed personnel acting pursuant to the resolution of the governing body as they would have in the locality where they are employed or volunteer; and

WHEREAS it is the intent of the Giles County Board of Supervisors to authorize the County Administrator to make arrangements for provision of such aid to Craig County; and

NOW, THEREFORE, the Giles Board of Supervisors hereby resolves that Giles County and its Constitutional officers and volunteers and employees and officers are authorized to participate in granting and receipt of interjurisdictional aid and that the County Administrator is authorized to make any necessary arrangements for such aid, including executing any specific agreements or requests to provide or receive aid, subject to lawful appropriations and availability of resources, and the County Administrator is authorized to execute a Mutual Aid Agreement with Craig County for this purpose.

Adopted at a meeting of the Giles County Board of Supervisors held on October 19, 2017.

	VOTING FOR	VOTING AGAINST	ABSTAIN	ABSENT
McCoy	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Johnson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Williams	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Morris	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Baker	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

  
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 Christopher P. McKlarney, Clerk



**FY2017 CARRY OVERS  
TO FY2018**

DEPARTMENT/LINE	CARRY AMT	
DMV STOPS	\$78,019.00	100-12410-3161
JUDICIAL SALES	\$0.00	100-12410-3162
PSA - ADMIN. FEES	\$40,700.00	100-12412-1100
COURTROOM SECURITY	\$118,946.71	100-31200-1105
DARE PROGRAM	\$365.80	100-31200-5896
FOREST SERVICE	\$0.00	100-31710-6014
TRANSIENT & OCC.	\$0.00	100-91200-5896
SENIOR ANGEL TREE	\$3,220.47	100-53500-5896
SCHOOL CARRYOVER	\$100,000.00	
SCHOOL TEXTBOOK MON	\$188,445.00	
SUMMER FOOD PROGRAM	\$29,382.00	
	<b>\$557,088.98</b>	