SCHEDULING AN APPOINTMENT TO OBTAIN BUILDING PERMIT

The following items must be presented at the time of appointment:

- Certificate of Zoning Compliance
- Health Department Construction Permit, if Applicable
- Signed VDOT Entrance Permit or signed document from VDOT representative stating entrance permit not required. This document must be signed and dated by VDOT representative. (540) 381-7200
- Building Plans must be approved prior to obtaining permit.

REQUESTING INSPECTIONS

Call the Giles County Building Department and provide the following information:

- Permit Number
- Name of Owner
- Name of Person Requesting Inspection
- Contact Number
- Which Inspection is Needed

Giles County Building Department

Process for Obtaining Permit for Additions to existing structure including decks and porches*

John W. Mills, Building Official
Stewart Hazelwood, Building Inspector
John Ross, Building Inspector

120 N. Main Street, Suite 4
Pearsburg, VA 24134
540-921-2527
Fax: 540-921-1846

IMPORTANT NUMBERS

| Giles County Building Department | 921-2527 |
| Giles County Zoning Administrator | 921-2527 |
| Giles County GIS Department | 921-2525 |
| Giles County Health Department | 921-2891 |
| MISS UTILITY | 811 or 800-552-7001 |
| Appalachian Power | 1-800-956-4237 |

For specific information on code requirements and inspections of decks and porches, please see handout new residential construction or deck addition/replacement to existing Single Family Dwelling.