

At the closeout meeting of the Giles County Board of Supervisors held on Monday, June 29, 2020, at 5:00 PM, in the Giles County Administration Office, 315 North Main Street, Pearisburg, the following were present unless noted absent:

| | |
|---------------------|-------------------------------|
| Richard McCoy | Chair (At-Large Supervisor) |
| John C. Lawson, Jr. | Vice-Chair (Western District) |
| Jeff Morris | Central District |
| Perry Martin | Eastern District |
| Paul "Chappy" Baker | At-Large Supervisor - Absent |
| Chris McKlarney | County Administrator |
| Catherine Ballard | Finance Director |
| Richard Chidester | County Attorney |
| Missy Bray | Board Secretary |

CALL TO ORDER/INVOCATION

Mr. McCoy called the meeting to order, and Mr. McKlarney offered the invocation and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Morris motioned to approve the June 18, 2020, minutes as presented. Mr. Lawson seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

OLD BUSINESS

GIFT CARD PROGRAM

Mr. McKlarney reported there had been \$146,000 in gift cards purchased, which has almost used up the county and town contributions. He requested the program cease on July 1, 2020.

Mr. Lawson made a motion to end the gift card program on July 1, 2020. Mr. Morris seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

GLEN LYN FIRE DEPARTMENT

Mr. McKlarney stated he had been contacted by the Glen Lyn Fire Department in regard to ambulance operations. They had reported all requirements had been met in order to be certified with the exception of a letter from the county. He indicated they would not be running first call in Rich Creek; they would only be running first call in Glen Lyn and would be back up for the remainder of the county.

Mr. Lawson made a motion submit a letter on behalf of the Glen Lyn Fire Department to operate an ambulance service contingent upon all requirements being met. Mr. Morris seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

FISCAL YEAR 2021 BUDGET

Mr. McKlarney stated there had been a public hearing on the budget at the previous meeting, and the overall budget was at \$53,363,193 for revenues and expenditures. He recommended approval of the budget as well as the budget ordinance. A copy of the ordinance is attached at the end of these minutes.

Mr. Morris made a motion to approve the Fiscal Year 2021 budget as presented. Mr. Martin seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

Mr. Lawson made a motion to approve the ordinance for the Fiscal Year 2021 budget as presented. Mr. Morris seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

NEW BUSINESS

EGGLESTON BOAT LANDING

Mr. McKlarney related he had received a request from Ms. Ann Geotte and others to put a memorial to Ms. Trish Muldoon at the Eggleston boat landing as well as look at getting a statue of Mary Draper Ingles. He advised, if approved, the group would send donations to the county, which would be held until the purchase was ready to be made; and the group would be responsible for maintenance of the memorial. Mr. McKlarney stated a large rock was currently at the location and could be used to mount a memorial plaque.

Mr. Martin moved to approve the group to purchase and install a memorial to Ms. Trish Muldoon at the Eggleston boat landing. Mr. Morris seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

Mr. McKlarney reported the boat ramp was complete and paving was wrapping up. He noted the hard work of various employees on the project and indicated more was spent on the paving than was originally anticipated. However, he related the project is well under budget.

TAYLOR REQUEST

Mr. McKlarney reported Ms. Cora Taylor had contacted him to request use of the parcel above the hospital for her church to hold an event to honor and recognize first responders and police officers. He advised the event would be held prior to the fireworks on July 3rd. Members discussed parking, and Mr. McKlarney indicated people would be told to stay in or around their vehicles during the fireworks, adding a logistic meeting would be held the next day.

Mr. Morris motioned to approve the use of the parcel by Ms. Taylor as requested. Mr. Martin seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

PAYMENT OF WARRANTS

Ms. Ballard advised the warrants were higher than usual due to debt service, a server replacement, equipment for deputies and prepayments for utilities used in the month of June. Members discussed departmental budgets.

Mr. Morris motioned to approve warrants in the amount of \$2,211,098.18. Mr. Lawson seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

SCHOOL BOARD APPROPRIATIONS

Mr. Morris made a two-part motion to allocate adequate funding to the school system to cover personnel costs, and to allocate the remainder of the School Board request contingent upon receipt of financial information previously requested. Mr. Lawson seconded the motion.

Discussion: Mr. Martin inquired if the capital would carry over. Mr. McCoy advised the Board wants to make sure people get paid, but the questions previously asked had not been answered.

The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

SUPPLEMENTS AND TRANSFERS

Ms. Ballard presented supplements and transfers for FY 2020. She explained the supplement for the Ag Lab was due to an incorrect number previously provided. A copy of these supplements and transfers is attached at the end of these minutes.

Mr. Morris made a motion to approve supplements for FY 2020 in the amount of \$316,784.25. Mr. Lawson seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

Mr. Morris made a motion to approve transfers for FY 2020 in the amount of \$148,009.79 with a net amount of \$0. Mr. Lawson seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

NEWPORT REQUESTS

Mr. Martin made a request in the amount of \$3,000 for the Newport Park overseen by the Ruritan Club and \$1,000 for the library at the Newport Community Center. He added the rationale for it was there are other organizations that have funds allocated in the budget, so he would like to provide some now that fund raisers have been put to a halt by the pandemic. Mr. Morris advised each member received \$8,000 each year in rec money, and generally that is where this type of request would be funded. Members discussed the aspects of rec funds and options of how to use them. Mr. McKlarney related all the rec funds in the Eastern District had been spent prior to Mr. Martin coming on the Board, and he had advised him it would be the best approach to use funds in this fiscal year. Mr. McCoy stated he had no problem with it, but members need to remember there are others that do not get allocated funds each year.

Mr. Lawson made a motion to approve a \$3,000 to the Ruritan Club for the park and a one-time payment of \$1,000 to the Newport Library. Mr. Martin seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

WESTERN DISTRICT REC FUNDS CARRYOVER REQUEST

Mr. Lawson made a motion to approve the carryover of Western District rec funds from FY 2020 to FY 2021 in the amount of \$22,000. Mr. Martin seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

Mr. Lawson updated members on the Narrows Splash Pad project, noting the town had come to an agreement with SplashPads USA, and they intend to start construction soon.

JUMPSTART PITCH NIGHT

Mr. McKlarney announced the Giles Jumpstart Pitch Night at Mountain Lake had been rescheduled to July 21st beginning at 6:30 PM and invited members to attend.

JULY 4TH PARADE

Mr. Martin announced the Newport July 4th parade would be held and invited members to attend.

RECESS

Mr. McCoy called a recess until the start of the public hearings.

PUBLIC HEARING

DHCD GRANT FUNDING APPLICATIONS FOR COVID-19 RELIEF EFFORTS

Mr. McCoy reconvened the meeting and opened the public hearing. Mr. McKlarney stated the public hearing was being held for the application process of DHCD for \$1.8 million in relation to funding for COVID-19 relief efforts, for which the county would act as fiscal agent. He summarized the plans for a Small Business Recovery assistance grant, which would be a jump start type program with up to \$15,000 in assistance per business throughout four counties. Mr. McKlarney advised there was still a lot of work to be done to develop it, and DHCD seemed favorable of the concept.

Mr. McKlarney reported another grant being sought through DHCD funding is for \$300,000 to be used on a Business Continuity Team, which would fully fund the program for one year. He indicated he had received no questions or comments on the public hearings.

Mr. Lawson inquired if the surrounding counties were aware of the application and were on board with it. Mr. McKlarney advised they were in favor of the program. Mr. Martin inquired about how the funds could be used and if it could be retroactive on something a small business had done, such as outside seating, in regard to COVID. Mr. McKlarney explained the funds could be used for COVID related actions such as cleaning, supplies, installation of barriers, as well as other things and could potentially be used for something like outside seating expansion.

Mr. McCoy asked for any other questions or comments. Hearing none, he closed the public hearing.

REGULAR MEETING

Mr. Morris made a motion to cancel the regular July meeting on July 1, 2020. Mr. Lawson seconded the motion. The motion was approved 4-0 as follows: Voting Yes: Mr. Lawson, Mr. Martin, Mr. McCoy and Mr. Morris; Absent: Mr. Baker

ADJOURN

With no further business, the meeting was adjourned. The next Board of Supervisors meeting will be held on Thursday, July 16, 2020, beginning at 6:30 PM. The meeting will be held at the Giles County Administration Office located at 315 North Main Street, Pearisburg.

APPROVED:

Chair

ATTEST:

Clerk

**An Ordinance Adopting Local Levies and Budget for
The County of Giles County, Virginia
for Fiscal Year Beginning July 1, 2020 and Ending June 30, 2021**

WHEREAS, the Board of Supervisors for Giles County, Virginia, is required by Subtitle III of Title 58.1 of the Code of Virginia (1950), as amended, to fix local tax rates and levies for calendar year 2020 and

WHEREAS, the Board is required to adopt an ordinance regarding its fiscal year 2020-2021 budget for informative and fiscal planning purposes only, pursuant to Section 15.2-2500 *et seq.* of the Code of Virginia (1950), as amended; and

WHEREAS, the Board of Supervisors for Giles County, Virginia has advertised the said budget and levies in accordance with law (having previously adopted a real estate tax rate on May 21, 2020);

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF GILES COUNTY, VIRGINIA that the following ordinance is hereby adopted:

Section I

That the following budget is adopted for informative and fiscal planning purposes only for Giles County, Virginia for fiscal year commencing on the first day of July 2020 and ending on the 30th day of June 2021.

See Budget Exhibit A.

Section II

That no appropriations for salary totals shall be changed, nor appropriations transferred between departments unless authorized by the Giles County Board of Supervisors. Appropriations other than salaries within a department may be transferred therein for the purpose of equalization when necessary by approval of the Giles County Administrator.

Section III

In accordance with Section 58-1-3001 of the Virginia Code and other applicable Virginia Code Sections the following tax rates and levies are hereby adopted and fixed for Giles County, Virginia for the current year, calendar year 2020:

| TAX | RATE FOR 2020 |
|--|----------------------|
| Real Estate (rate adopted May 21, 2020) | 65¢ per \$100 |
| Motor Vehicles | \$2.02 per \$100 |
| Personal Property | \$2.02 per \$100 |
| Machinery and Tools | \$2.02 per \$100 |
| Transport Vehicles over 10,000 lbs. (Interstate Commerce) | \$1.12 per \$100 |

| | |
|---------------------------------|------------------|
| Merchants Capital | 83¢ per \$100 |
| Public Service Levy | 65¢ per \$100 |
| Mobile Home Levy | 65¢ per \$100 |
| Qualified Disabled Vet. Vehicle | .005¢ per \$100 |
| Motor Vehicle Decal Fee | \$20 per Vehicle |

The penalty for taxes, levies and fees which are not paid by the due date is 10% of the unpaid balance. Real estate taxes are due on June 30, 2020 and December 5, 2020. All other taxes and fees are due on December 5, 2020. Ten percent (10%) interest charges begin on the first day of the month following the payment due date.

Any person liable for local taxes or other local accounts who fails to pay the amount due within 30 days after notice of the delinquency has been sent shall, in addition to all penalties and interest, pay a fee to cover the administrative costs associated with the collection of the delinquent bill in such amount as allowed by Section 58.1-3958 of the Virginia Code, as amended, or such other Virginia statute regulating the amount of such fees or covering the subject of fees in such cases. In addition to the administrative fee, any collection agency's fees or attorney's fees actually contracted for, not to exceed twenty (20) percent of the delinquent bill, may also be added to the delinquent bill

Section IV

That all unexpended budget/appropriations, except those for capital, construction and special projects or commitments which are incomplete as of June 30, 2020, be, and the same are hereby cancelled as of June 30, 2020, and the County Administrator is directed to transfer all budget/appropriations credit balances to unappropriated surplus and place to the credit of all budget/appropriations accounts which show an overdraft for the fiscal year 2019-2020 an amount necessary from unappropriated surplus to balance same and to close all such accounts for the fiscal year 2019-2020.

Section V

The County Treasurer is directed to transfer funds from the General Fund in the amount of the budgeted figure in the General Operating Budget to the General Capital Outlay Project Fund.

Section VI

This ordinance is adopted in accordance with the aforementioned provisions of the Code of Virginia.

Section VII

This ordinance shall become effective on and after July 1, 2020:

Adopted: June 29, 2020



Chairman, Giles County Board of Supervisors

ATTEST:



County Administrator

EXHIBIT A

GILES COUNTY BOARD OF SUPERVISORS
FY2020-FY2021 PROPOSED BUDGET

| REVENUE CATEGORY | EXPENDITURE CATEGORY |
|-----------------------------------|--|
| Real Estate Taxes | Education |
| Public Service | County Operations |
| Personal Property | Public Service: Water & Sewer |
| PP Tax Relief | Economic Development |
| Mobile Home | Courts / Law Enforcement |
| Machinery & Tools | Tax Collection & Assessment |
| Abatement Machinery & Tools | Abatement Machinery & Tools |
| Common Carrier | Emergency Services |
| Merchants Capital | Social Services/CSA & Community Services |
| Penalties & Interest | Debt Service |
| Other Local | Recreation |
| Permits/Fees/Rental | Capital Improvements |
| Use of Money/Property | |
| Charges for Services | |
| Recreation Revenues | |
| Miscellaneous Revenue | |
| Delinquent Collection Fees | |
| Recovered Costs | |
| Non-Categorical Aid | |
| Commonwealth Reimbursements | |
| Other Categorical Aid & Misc | |
| Schools (State & Federal) | |
| Industrial Development | |
| Water & Sewer System Fund | |
| Loans & Grants | |
| Reserve Fund Balances & Transfers | |
| TOTAL | TOTAL |

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SUPPLEMENTS AND TRANSFERS
JUNE 29TH MEETING

| CODE | AMOUNT | DESCRIPTION | REVENUE |
|----------------|--------------|-----------------------------------|-------------|
| 100-33202-1112 | \$9,729.49 | COMMUNITY SERVICES PROGRAM | |
| 100-12410-1101 | \$48,822.86 | COVER COMPLETION OF HIRING OFFICE | PARTIAL YES |
| 100-43200-3005 | \$178,968.21 | CUSTODIANS - MAINTENANCE | |
| 100-11010-3120 | \$20,158.40 | COVER HEALTH INS AUDIT/AUDIT COST | |
| 100-33201-6000 | \$100.00 | AG LAB - SCHOOLS AMT | |
| 100-81700-5813 | \$33,144.28 | MARKET & LEVERAGE GRANT | YES |
| 100-91200-5914 | \$11,311.67 | TOWN OF PEARISBURG FUEL | YES |
| 100-91200-5900 | \$14,549.34 | GCPS - MISC REIMBURSEMENTS | YES |
| TOTALS | \$316,784.25 | | |

AT THE JULY MEETING I WILL FINAIZE FY20 SUPP AND TRANSFERS. I AM WAITING ON REVENUES FOR CASTLE ROCK AND WELLNESS CENTER.

TRANSFERS
6/29/2020

| TO: | AMOUNT | | FROM: | AMOUNT |
|----------------|--------------|-----------------------------------|----------------|---------------|
| 100-43100- | \$60,907.25 | BUILDING MAINTENANCE | 100-12110-6009 | -\$5,950.72 |
| 100-12310-3320 | \$4,100.00 | COVER SERVICE CONTRACTS - BRIGHTS | 100-12110-6030 | -\$2,491.58 |
| 100-33202-1112 | \$39,840.85 | COMMUNITY SERVICES/DAY REPT | 100-12210-3150 | -\$9,635.00 |
| 100-21200-8101 | \$13,888.00 | GENERAL DIST COURT SPLIT - EQUIP | 100-12320-3135 | -\$10,105.20 |
| 100-21800-6012 | \$662.00 | LAW LIBRARY | 100-12412-1300 | -\$5,000.00 |
| 100-32400-5655 | \$8,825.00 | PUMPER REPLACE FIRE DEPTS | 100-12415-2720 | -\$2,000.00 |
| 100-33200-1107 | \$10,976.53 | INMATE WORK PROGRAM | 100-21300-6001 | -\$200.00 |
| 100-33300-6001 | \$1,336.87 | FOCUS | 100-21500-3165 | -\$9,000.00 |
| 100-42500-3900 | \$17.71 | WEED CONTROL | 100-33100-3850 | -\$26,544.47 |
| 100-72600-5681 | \$4,100.00 | GILES CHAMBER | 100-33100-3110 | -\$20,366.12 |
| 325-94000-8837 | \$3,355.58 | VDOT SHARING PROJECT | 100-34100-6014 | -\$1,200.00 |
| | | | 100-34100-5540 | -\$1,523.00 |
| | | | 100-35100-1300 | -\$10,000.00 |
| | | | 100-35300-3110 | -\$280.00 |
| | | | 100-35600-6014 | -\$3,200.00 |
| | | | 100-41100-3165 | -\$150.00 |
| | | | 100-53500-6015 | -\$2,096.86 |
| | | | 100-53600-5670 | -\$6,500.00 |
| | | | 100-32300-3430 | -\$31,766.84 |
| TOTAL | \$148,009.79 | | TOTAL | -\$148,009.79 |

\$0.00